



# Cliffe and Cliffe Woods Parish Council

17 Graveney Close, Cliffe Woods, Rochester, Kent ME3 8LB

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Mrs Alex Jack, Clerk/PO and Miss Lissi Watt, Assistant Clerk/RFO

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held on **Thursday 12<sup>th</sup> October 2023, 7:30 pm at Small Memorial Hall, Church St, Cliffe ME3 7PU**

## AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Co-option – Currently three vacancies, one in Cliffe Village Ward and two in Cliffe Woods Ward.**  
**Adjournment** (Members of the public can put questions to the Parish Council and raise issues, (30 minutes max, limit of 10 minutes per person).
- 4.0 **Approval of Minutes of Meeting held on 14/09/23**
- 5.0 **Matters Arising from Minutes of Meeting on 14/09/23**
- 6.0 **Report: Clerks (Clerk/PO & Assistant Clerk/RFO)**
  - 6.1 Proposed 2024 meeting dates
- 7.0 **Report: Chair (Cllr Dibble)**
- 8.0 **Report: Finance & General Purposes (Cllr Wyatt/Assistant Clerk/RFO)**

The F&GP committee met on 03/10/23 at St Helens House, Cliffe.

  - a) To note financial reports (to 30/09/23)
  - b) To note and consider Payments and Receipts and approve, as necessary.
  - c) Recommendations from F&GP Committee
    - i) Employee solicitor's fees
    - ii) Guy Fawkes event insurance
    - iii) DBS checks
    - iv) Clerk/PO cloud data access for Rialtas (allotments)
  - d) Other items of note from F&GP Committee (no decisions required)
    - a) Draft 2024/2025 budget proposals in progress
- 9.0 **Report: Council Assets (Cllrs Kentell/Letheren/Wenban/Wyatt/Clerk/PO)**
  - 9.1 Nuisance vehicles on Recreation Ground, Cliffe – Clerk/PO
- 10.0 **Report: Allotments (Cllrs Clements/Letheren/Wyatt & Clerk/PO)**
- 11.0 **Report: Planning Committee (Cllr Fribbins)**

The planning committee met on 28/09/23 at the Emmanuel Centre, Cliffe Woods, report circulated.

  - 11.1 Planning applications received:
    - a) **TPA/23/1937** T1. Oak - Lift to 5m from ground level. - **7 Archery Close Cliffe Woods ME3 8HN** Tree Application, **no comment required** (*now approved by Medway Council*)
    - b) **MC/23/2004** Application for a Lawful Development Certificate (proposed) for the construction of single storey timber annexe within the domestic curtilage of the main

dwelling, with associated off street parking - **29 View Road Cliffe Woods ME3 8JQ (Lena Kennedy Gardens)** Lawful development certificate, **no comment required.**

- c) **MC/23/2006** Variation of condition 2 (approved drawings) to allow a minor material amendment to planning permission MC/19/0379 - **29 View Road Cliffe Woods ME3 8JQ (Lena Kennedy Gardens)** Variation of approved plans, **no comment required.**
- d) **MC/23/2013** Construction of a first floor side extension - **9 Battlesmere Road Cliffe Woods ME3** Extension above existing ground floor side, **no comment required**
- e) **MC/23/2040** Construction of an agricultural building with associated hardstanding - **Rye Street Farm Rye Street Cliffe ME3 7UD** Additional building on area already approved for buildings, **no comment required.**
- f) **20230890 Medway Council Consultation** Variation of condition 1 (Plans) on planning permission MC/21/1287 for a minor material amendment and plot substitutions for different house types and a revised layout of the scheme, particularly for planting layout - **Land At Town Road Cliffe Woods ME3 8JL** Gravesham Council have raised an objection.
- g) **MC/23/2152** Details pursuant to condition 12 (Air quality) on planning permission MC/21/1694 - Construction of 68 residential dwellings including affordable housing, associated vehicular parking, landscaping, open spaces, drainage and earthworks and formation of a new access from View Road - **View Road Cliffe Woods (Esquire 2 Development)** Details of Air Quality issues submitted as required on planning permission. Technical issue, **no comments required.**
- h) **MC/23/2157** Details pursuant to condition 5 (CEMP) on planning permission MC/21/1694 - Construction of 68 residential dwellings including affordable housing, associated vehicular parking, landscaping, open spaces, drainage and earthworks and formation of a new access from View Road - **Land South Of View Road Cliffe Woods ME3** Details of Construction Environmental Management Plan – to be monitored locally, **no need for comments at this stage.**
- i) **Outline comments required on Regulation 18 Consultation on Medway Local Plan 2040 by end of October 2023.** Better maps requested and additional information from Medway Council on land assessment expected.

11.2 Planning applications received after publication of the Parish Council Agenda: **tba**

11.3 Other planning issues:

- a) **MC/22/0254 (Trenport Appeal) Land to the east and west of Church Street, Cliffe**
- b) **MC/21/1287 Redrow site, Oakleigh Fields, Town Road, Cliffe Woods**
- c) **MC/21/1694 Esquire development, View Road, Cliffe Woods** – proposed street names

12.0 **Report: Cliffe and Cliffe Woods Neighbourhood Plan (Cllr Fribbins)**

13.0 **Report: Other Committees**

13.1 Footpaths and Common Land – Cllr Cooper

13.2 Personnel Committee – Cllrs Fenney, Wenban & Wyatt

14.0 **Report: Other Bodies**

14.1 Cliffe and Cliffe Woods Community Trust – Cllrs Fribbins/Kentell/Walton

14.2 Cliffe Woods Community Association Liaison – Cllr Walton

14.3 Cliffe Memorial Hall – Cllrs Darwell/Fenney

14.4 Brett's Liaison - Cllrs Darwell/Fribbins/Kentell/Letheren/McDermid/Wenban

14.5 Rural Liaison Committee – meeting 20/9 - Cllr Wyatt

14.6 Rural Policing – meeting 2/10 – Cllr Wyatt

14.7 Kent Association of Local Council (KALC) (Medway) – Cllrs Harper/McDermid

14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) –Cllrs Fenney/McDermid

14.9 Events

15.0 **Other Reports** – Other items to be handed to the Clerk for the next meeting on **16/11/23, 7.30pm at the Emmanuel Centre, Parkside, Cliffe Woods.**