



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

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Parish Clerks: Mr Chris Fribbins/Mrs Sue Hibbert

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 9th November 2017, in the Emmanuel Centre, Parkside, Cliffe Woods Cliffe @ 7:30pm**

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest**
- 3.0 **Councillor Co-Options**
 - 3.1 **Cliffe Village – Two Vacancies.**
 - 3.2 **Councillor Declaration –**
- 4.0 **Vice-Chair Vacancy –**
- 5.0 **Approval of Minutes of Meeting held on 12/10/17**
- 6.0 **Adjournment** (Members of the public can question the Parish Council and raise issues)
- 7.0 **Matters Arising from Minutes of Meeting held on 12/10/17** (see action list with minutes)
- 8.0 **Report: Clerks** (Clerk PO/RFO)
- 9.0 **Report: Finance & General Purposes** (Cllr Fenney/Clerk(RFO/PO))
 - 9.1 **Finance Report –** Monthly reports circulated.
 - 9.2 **Receipts & Payments** (circulated)
To note Income and to seek approval of the Payments listed –
 - 9.3 **RLG update**
 - 9.4 **S106 Update – Changing Rooms Project**
 - 9.5 **Financial Risk Assessment Review**
 - 9.6 **Parish Council By-Election**
 - 9.7 **Relief Caretaker –** There two applicants, to be interviewed week beginning 6/11.
 - 9.8 **Play Park Repairs –**
 - 9.9 **Outdoor Gym Equipment –**
 - 9.10 **Youth Shelter**
 - 9.11 **Vandalism to Cliffe Recreation Ground & Allotments**
 - 9.12 **NHP Budget –**
 - 9.13 **Annual Appraisals**
 - 9.14 **Delegation Arrangements –**
 - 9.15 **Budget Strategy –**
- 10.0 **Report: Allotments Committee**
 - 10.1 **Allotments – General Report –** Clerk (RFO), Cllrs Letheren, Clements
- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk(PO))
 - 11.1 The following planning applications comments were circulated and sent as per our Standing Orders as they were due prior to this meeting:

MC/17/1867 WESTCOURT FARM HOUSE, SALT LANE, CLIFFE, ROCHESTER, ME3 7ST
MC/17/3453 26 NORTH ROAD, CLIFFE, ROCHESTER, ME3 7UH
MC/17/3475 2 MANOR FARM COTTAGES, WEST STREET, CLIFFE, ROCHESTER, ME3 7TQ
MC/17/3499 171 CHURCH STREET, CLIFFE, ROCHESTER, ME3 7QB
MC/17/3373 16 ASHWOOD CLOSE, CLIFFE WOODS, ROCHESTER, ME3 8HQ
MC/17/3599 CLIFFE WORKS, NORTH SEA TERMINAL, SALT LANE, CLIFFE, ME3 7SX
MC/17/3541 BUCKLAND FARM HOUSE, BUCKLAND ROAD, CLIFFE, ROCHESTER, ME3 7RT

- 11.2 The following planning applications have been circulated to the planning committee (and other councillors). A response is due after this meeting.

MC/17/3572 LAND WEST OF MERRYBOYS FARM HOUSE, COOLING COMMON, CLIFFE WOODS
MC/17/3623 LAND ADJACENT TO 2 HALE ROAD, CLIFFE WOODS, ROCHESTER, ME3 8HG
MC/17/3590 30 MILTON AVENUE, CLIFFE WOODS, ROCHESTER, ME3 8TP

- 11.3 Further planning applications notified following the Planning Committee, publication of the initial agenda and the meeting.

tba

11.4 **Other Planning Issues**

MC/16/3742 LAND SOUTH OF VIEW ROAD, CLIFFE WOODS, ROCHESTER (Simpkins)

MC/16/3669 LAND OFF TOWN ROAD, CLIFFE WOODS (Gladmans)

12.0 **Report: Other Committees**

- 12.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell.
12.2 C&CW Neighbourhood Plan Steering Group – General Report – Clerks
12.3 Youth Liaison – General Report - Cliffe Woods – Cllr Walton, Cliffe Youth Club Clerk(PO)

13.0 **Report: Other Bodies**

- 13.1 Cliffe and Cliffe Woods Community Trust – Report - vacant
13.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
13.3 Cliffe Memorial Hall – General Report – vacant
the committee is looking for additional trustees.
13.4 Brett's Liaison – Cllr McDermid/Clerk(PO).
13.5 Rural Liaison Committee – Cllr Stanley (December meeting changed to January)
13.6 Kent Association of Parish Councils (Medway) – Chair/Cllr Harper
13.7 Police Liaison Committee – Cllr Stanley the committee meets on an ad-hoc basis and have moved to the Hoo Village Hall, Pottery Road.
13.8 Patient Participation Groups (Cliffe – vacant, Cliffe Woods – Chair)
13.9 Friends of North Kent Marshes Cllr Darwell
13.10 Other Reports

14.0 **Other items to be handed to the Clerk for the next Meeting scheduled on 14th December 2017 in the Small Hall, Memorial Hall, Church Street, Cliffe.**