



Cliffe and Cliffe Woods Parish Council

17 Graveney Close, Cliffe Woods, Rochester, Kent ME3 8LB

☎ 01634 566166

✉ clerk@cliffeandcliffewoods-pc.gov.uk

Clerk/PO Mrs Alex Jack, Clerk/RFO Mrs Helen Symmons
and Mrs Parveen Comparat

To Committee Members, you are summoned to attend the Finance & General Purposes Committee Meeting starting at **7:30pm** to be held on **Tuesday 13th January 2026 at St Helen's House, Cliffe, ME3 7QP**

F&GP AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest:** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils.
A councillor declaring a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.
3. **Public Representation:** Members of the public can put questions and raise issues to the Committee in relation to business on the agenda. Maximum 10 minutes per person, total maximum adjournment of 30 minutes.
4. **Approval of Minutes of Meeting held on 18th December 2025**
5. **Finance and General Purposes**
 - a. **Month End Reports**
November 2025 Bank Reconciliations
 - b. **Payments for Approval**
To review payments that are outside the scope of delegation/contractual arrangements
 - c. **PAYE Payments for Authorisation**
To review PAYE payments & authorise payment
 - d. **Other Financial Matters**
 - i) Receipts and Payments December 2025
 - ii) Draft Budget and Precept 2026/27
 - iii) Quote from Structural Steel for Buttway boundary repairs to posts
 - iv) Tree replanting quote
 - v) Allotment invoicing 2026/27
 - vi) Community group use of Council green space assets

In view of the confidential nature of Personnel Matters, any attending members of the public and press may be excluded from the meeting for the duration, or part thereof, of the following item.
6. **Personnel Matters**
Staff recruitment update

All Councillors and public are welcome to attend, however only committee members may vote.



Cliffe and Cliffe Woods Parish Council

17 Graveney Close, Cliffe Woods, Rochester, Kent ME3 8LB

☎ 01634 566166

✉ clerk@cliffeandcliffewoods-pc.gov.uk

Clerk/PO Mrs Alex Jack and Clerk/RFO Mrs Helen Symmons

Minutes of the Finance & General Purposes Committee Meeting held on **Tuesday 9th December 2025 at 7.30pm at St Helen's House, Cliffe, ME3 7QP**

F&GP MINUTES

Councillors Present: Robert Wyatt (Chair), Joan Darwell, Barry Dibble, Ken Kentell, Ray Letheren, Jim Wenban

Council Staff Present: Alex Jack (Clerk/PO)

1 Apologies for Absence

None.

2 Declarations of Interest

Cllr J Darwell – Cliffe Memorial Hall

Cllr K Kentell – Cliffe and Cliffe Woods Community Trust, Cliffe Bowls Club, wHoo Cares Short Mat Bowls

3 Public Representation

None.

4 Approval of Minutes of Meeting held on 11th November 2025

It was proposed by Cllr R Wyatt, seconded by Cllr B Dibble to accept the Minutes, 4 in favour, 2 abstentions, **carried**. Minutes were signed by the Chair.

5 Finance and General Purposes

a. Month End Reports

Reports were reviewed and **noted**. Cllr K Kentell requested a list of Subscription payments and Computer/IT Expenses from the Clerk/RFO.

b. Payments for Approval

None.

c. PAYE Payments for Authorisation

November payroll payments were proposed by Cllr R Wyatt, seconded by Cllr B Dibble, **all agreed**.

d. Other Financial Matters

- i) Receipts and Payments November 2025 were reviewed and **noted**.
- ii) Unity Trust report from the RFO was reviewed and it was proposed by Cllr J Wenban, seconded by Cllr B Dibble to reinvest interest of £1,713.97 for a further 6 months, **all agreed**.
- iii) Cliffe Woods car park repairs – a further quote was still awaited but due to the urgency of the works being a trip hazard, it was proposed by Cllr B Dibble, seconded by Cllr K Kentell to accept the quote from Volker Highways for £1,676.58 + VAT, **all agreed**.
- iv) Quote for boundary repairs to posts at the Buttway awaited.

- v) Installation of electrical switches in Changing Rooms – it was proposed by Cllr B Dibble, seconded by Cllr K Kentell to accept the quote of £1,224.27 + VAT from C&G Installations, **all agreed.**
- vi) Tree replanting quote to be received at next meeting.
- vii) Replacement of 2 critical injury packs for defibrillators due to date expiry – it was proposed by Cllr J Wenban, seconded by Cllr B Dibble to purchase these at £59 + VAT each from Defib Warehouse, **all agreed.**

The above are as per Financial Regulations 5.15 where the F&GP Committee, being a duly delegated committee of the council, may agree for all items of expenditure within their delegated budgets for items under £5,000 excluding VAT where there is no Full Council meeting in that month.

6 Personnel Matters

Clerk/PO advised interviews were to take place for the vacancy of Assistant Clerk with the deadline for applicants being 12/12/2025.

The meeting closed at 20:38 and the Chair thanked everyone for attending.

Alex Jack, Clerk/PO, 11/12/2025

Signed as a true record of proceedings:

Chair **Date**

**Bank Reconciliation Statement as at 04/12/2025
for Cashbook 1 - Current/Reserve Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 55081592	04/12/2025		300.00
Reserve Account 56850409	04/12/2025		39,262.48
			<u>39,562.48</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			39,562.48
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			39,562.48
		Balance per Cash Book is :-	39,562.48
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 04/12/2025 for Cashbook No 1 - Current/Reserve Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/11/2025	DDR	127.42		127.42		R <input checked="" type="checkbox"/>	Northstar IT
07/11/2025	DC	190.00		190.00		R <input checked="" type="checkbox"/>	SLCC Enterprises Ltd
13/11/2025	BACS	765.00		765.00		R <input checked="" type="checkbox"/>	RGP Electrical Ltd
13/11/2025	BACS	12.00		12.00		R <input checked="" type="checkbox"/>	Iris Software Ltd
14/11/2025	BACS	1,305.60		1,305.60		R <input checked="" type="checkbox"/>	Staff Payment
14/11/2025	DDR	76.41		76.41		R <input checked="" type="checkbox"/>	Nest Pensions
18/11/2025	DDR	40.73		40.73		R <input checked="" type="checkbox"/>	EDF Enenergy
24/11/2025	BACS	250.00		250.00		R <input checked="" type="checkbox"/>	HOO Cares CIC
28/11/2025	Bank Int		30.03	30.03		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	BACS	462.00		462.00		R <input checked="" type="checkbox"/>	Safeplay
01/12/2025	DDR	10.54		10.54		R <input checked="" type="checkbox"/>	Vonage
04/12/2025	DDR	127.42		127.42		R <input checked="" type="checkbox"/>	Northstar IT
		<u>3,367.12</u>	<u>30.03</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 5 - CCLA PSDF

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA PSDF	30/11/2025		75,619.42
			<u>75,619.42</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			75,619.42
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			75,619.42
		Balance per Cash Book is :-	75,619.42
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation up to 30/11/2025 for Cashbook No 5 - CCLA PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/11/2025	Reinvestmt		256.43	256.43		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>256.43</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Agenda Item 5C

SALARIES RE DECEMBER HOURS 2025		Gross	£ 1,388.21
Clerk/PO - hours	42.5	holiday 15.8	
Assistant Clerk - hours	0		
RFO - hours	11.25	holiday 5.4	
TOTAL MILEAGE	4010		£2.70
TOTAL HOME ALLOWANCES	4003		£86.00
SALARIES To pay Jan 2026	4000	NET	£1,143.38
HMRC Payment	Employer/ Employee DD	£378.78	
Nest Pensions	Employer/ Employee DD	£75.49	
MONTHLY COST TO COUNCIL		TOTAL	£1,597.65

List of Payments made between 01/12/2025 and 31/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2025	Safeplay	BACS	462.00	F&G Nov 25	Annual inspection
01/12/2025	Vonage	DDR	10.54	Contractual	November charges
04/12/2025	Northstar IT	DDR	127.42	Contractual	December IT
10/12/2025	Defib Warehouse	DC	141.60	Delegated - clerk	Critical Injury pack
12/12/2025	Iris Software Ltd	BACS	12.00	Contractual	November payroll admin
12/12/2025	Structural Steel Cons	BACS	156.00	Min 183 iv	Bollard rec ground
12/12/2025	Structural Steel Cons	BACS	686.65	Min 183 iii	Solar light cw c/park
15/12/2025	Staff Payment	BACS	1,153.88	Contractual	Dec Salaries (Nov hrs)
15/12/2025	Nest Pensions	DDR	78.05	Contractual	Dec re Nov hrs
17/12/2025	EDF Energy	DDR	44.79	Contractual	Nov electricity
19/12/2025	DBS Services Online Ltd	BACS	51.50	Delegated - clerk	Assistant clerk DBS
19/12/2025	DBS Services Online Ltd	BACS	-38.40	Delegated - clerk	Credit note
19/12/2025	DBS Services Online Ltd	BACS	23.00	Delegated - clerk	New cllr DBS
Total Payments			<u>2,909.03</u>		

Current/Reserve Account

Cash Received between 01/12/2025 and 31/12/2025

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
29/12/2025	NatWest	Interest	Interest recd	32.77
Total Receipts				32.77

12:01

CCLA PSDF

Cash Received between 01/12/2025 and 31/12/2025

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/12/2025	CCLA PSDF	Reinvestmt	Income reinvestment	247.34
Total Receipts				247.34

Annual Budget - By Centre

Note: Budget Entry AGAR

		<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	Administration									
1176	Precept	87,513	87,513	91,202	91,202	91,202	0	0	0	0
1190	Bank Interest	800	2,246	1,000	2,079	4,000	0	3,000	0	0
	Total Income	88,313	89,759	92,202	93,281	95,202	0	3,000	0	0
4000	Salaries & Wages	19,350	14,113	21,750	12,884	22,492	0	27,214	0	0
4001	PAYE & NI - HMRC	0	861	0	2,736	0	0	0	0	0
4002	Emp'ler 3% Emp'ee 5% Pension	580	907	600	833	1,063	0	1,000	0	0
4003	Home Allowance	1,440	844	1,440	804	950	0	950	0	0
4004	Staff Costs - other	1,712	5,233	450	1,153	1,250	0	500	0	0
4010	Mileage Claims	1,300	510	1,134	262	500	0	500	0	0
4011	Travelling Expenses	100	38	100	49	100	0	100	0	0
4012	Telephone Expenses	800	116	500	81	150	0	125	0	0
4015	Training Expenses	1,000	255	1,000	610	1,000	0	1,000	0	0
4016	Staff Professional Body Fees	400	221	500	308	500	0	500	0	0
4017	Chairman's Allowance	150	77	200	12	100	0	200	0	0
4018	Employer NI	354	415	1,450	1,125	1,400	0	1,600	0	0
4020	Insurance	2,610	1,304	1,500	1,641	1,641	0	1,700	0	0
4021	Audit Fees	858	595	800	175	800	0	800	0	0
4022	Professional Fees	0	385	0	500	0	0	500	0	0
4023	Stationery/Printing	660	644	700	327	700	0	700	0	0
4024	Computer/IT Expenses	3,250	3,354	3,500	3,162	3,500	0	3,750	0	0
4025	Postages	120	39	150	0	10	0	50	0	0
4028	Subscriptions	1,650	1,883	1,650	1,733	1,733	0	1,750	0	0

Continued on next page

Annual Budget - By Centre

Note: Budget Entry AGAR

		<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4035	Storage	680	600	700	611	611	0	700	0	0
4050	Repairs & Maintenance	500	4,520	500	0	0	0	525	0	0
4072	Noticeboards	1,500	0	500	12	500	0	525	0	0
4099	Other Expenses	130	513	500	-13	100	0	525	0	0
Overhead Expenditure		39,144	37,428	39,624	29,006	39,100	0	45,214	0	0
Movement to/(from) Gen Reserve		49,169	52,331	52,578	64,276	56,102		(42,214)		
102	<u>Grants & Donations</u>									
1199	Other Income	0	0	0	500	500	0	0	0	0
Total Income		0	0	0	500	500	0	0	0	0
4201	Village Event donations	0	2,000	3,000	3,000	3,000	0	3,000	0	0
4202	Grants S137	2,500	344	2,500	795	800	0	2,500	0	0
4203	Donations	1,500	0	1,500	0	0	0	0	0	0
4204	Cliffe Woods Comm Centre Grant	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
4205	Cliffe Memorial Hall Grant	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
4206	St Helen's Churchyd Maint Gran	1,500	1,500	1,500	1,500	1,500	0	1,500	0	0
4208	Emmanuel Centre	0	0	0	0	1,500	0	1,500	0	0
Overhead Expenditure		15,500	13,844	18,500	15,295	16,800	0	18,500	0	0
102 Net Income over Expenditure		-15,500	-13,844	-18,500	-14,795	-16,300	0	-18,500	0	0
9001	plus Transfer from EMR	0	2,000	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(15,500)	(11,844)	(18,500)	(14,795)	(16,300)		(18,500)		
110	<u>Allotments</u>									

Continued on next page

Annual Budget - By Centre

Note: Budget Entry AGAR

		<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1000	Income Allotment Rents	3,710	4,143	4,000	1,325	4,976	0	4,417	0	0
1002	Income Allotment Key Deposits	0	10	0	0	10	0	0	0	0
	Total Income	3,710	4,153	4,000	1,325	4,986	0	4,417	0	0
4050	Repairs & Maintenance	1,000	0	750	195	250	0	750	0	0
4080	Allotments Expenditure	500	988	750	2,702	3,000	0	3,000	0	0
	Overhead Expenditure	1,500	988	1,500	2,897	3,250	0	3,750	0	0
	110 Net Income over Expenditure	2,210	3,165	2,500	-1,573	1,736	0	667	0	0
9002	less Transfer to EMR	0	10	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	2,210	3,155	2,500	(1,573)	1,736		667		
111	<u>Play Areas/Recreation</u>									
1001	Income Football Pitch Rents	1,386	1,584	1,500	1,663	1,663	0	1,700	0	0
	Total Income	1,386	1,584	1,500	1,663	1,663	0	1,700	0	0
4050	Repairs & Maintenance	12,000	5,957	5,000	285	5,400	0	5,250	0	0
4081	Play Park & Rec Grounds	4,240	1,192	4,250	893	2,500	0	1,250	0	0
4083	Buttway	1,000	0	1,000	303	1,000	0	1,000	0	0
	Overhead Expenditure	17,240	7,149	10,250	1,481	8,900	0	7,500	0	0
	Movement to/(from) Gen Reserve	(15,854)	(5,565)	(8,750)	182	(7,237)		(5,800)		
112	<u>Youth Projects</u>									
4092	Skate park Maintenance	1,200	0	1,000	0	0	0	1,000	0	0
	Overhead Expenditure	1,200	0	1,000	0	0	0	1,000	0	0

Continued on next page

Annual Budget - By Centre

Note: Budget Entry AGAR

	<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(1,200)</u>	<u>0</u>	<u>(1,000)</u>	<u>0</u>	<u>0</u>		<u>(1,000)</u>		
113 Car parks									
4020 Insurance	0	-150	0	0	0	0	0	0	0
4041 Salt bins & Salt	100	0	100	0	100	0	100	0	0
4050 Repairs & Maintenance	2,500	0	2,500	0	1,677	0	2,500	0	0
Overhead Expenditure	<u>2,600</u>	<u>-150</u>	<u>2,600</u>	<u>0</u>	<u>1,777</u>	<u>0</u>	<u>2,600</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(2,600)</u>	<u>150</u>	<u>(2,600)</u>	<u>0</u>	<u>(1,777)</u>		<u>(2,600)</u>		
114 Changing Rooms									
4032 Utilities	4,725	2,544	5,000	1,581	2,500	0	3,000	0	0
4050 Repairs & Maintenance	0	-398	500	0	750	0	750	0	0
4082 Changing Rooms expenditure	1,200	254	1,250	790	2,015	0	1,250	0	0
Overhead Expenditure	<u>5,925</u>	<u>2,400</u>	<u>6,750</u>	<u>2,371</u>	<u>5,265</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(5,925)</u>	<u>(2,400)</u>	<u>(6,750)</u>	<u>(2,371)</u>	<u>(5,265)</u>		<u>(5,000)</u>		
115 CCTV									
4060 CCTV	250	114	500	128	300	0	525	0	0
Overhead Expenditure	<u>250</u>	<u>114</u>	<u>500</u>	<u>128</u>	<u>300</u>	<u>0</u>	<u>525</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>(114)</u>	<u>(500)</u>	<u>(128)</u>	<u>(300)</u>		<u>(525)</u>		
116 Community De-fibs									
4085 De-fibs	250	423	500	351	500	0	525	0	0

Continued on next page

Annual Budget - By Centre

Note: Budget Entry AGAR

		<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	250	423	500	351	500	0	525	0	0
	Movement to/(from) Gen Reserve	(250)	(423)	(500)	(351)	(500)		(525)		
200	<u>Capital Projects</u>									
4084	Village Improvements	0	1,684	8,895	4,089	5,800	0	4,000	0	0
	Overhead Expenditure	0	1,684	8,895	4,089	5,800	0	4,000	0	0
9001	plus Transfer from EMR	0	1,684	0	3,478	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	(8,895)	(611)	(5,800)		(4,000)		
900	<u>Spend From Earmarked Reserves</u>									
9202	Changing Rooms	0	1,058	0	0	0	0	0	0	0
9205	Car Park Refurbishment	10,000	3,122	7,500	0	0	0	20,000	0	0
	Overhead Expenditure	10,000	4,180	7,500	0	0	0	20,000	0	0
	Movement to/(from) Gen Reserve	(10,000)	(4,180)	(7,500)	0	0		(20,000)		
999	<u>VAT Data</u>									
115	VAT on Receipts	0	344	0	335	0	0	0	0	0
125	VAT Refunds	0	5,108	0	2,937	0	0	0	0	0
	Total Income	0	5,451	0	3,272	0	0	0	0	0
515	VAT on Payments	0	5,792	0	2,863	0	0	0	0	0
	Overhead Expenditure	0	5,792	0	2,863	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(340)	0	409	0		0		

Continued on next page

Annual Budget - By Centre

Note: Budget Entry AGAR

	<u>2024/25</u>		<u>2025/26</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	93,409	100,948	97,702	100,041	102,351	0	9,117	0	0
Expenditure	93,609	73,851	97,619	58,480	81,692	0	108,614	0	0
Net Income over Expenditure	-200	27,096	83	41,561	20,659	0	-99,497	0	0
plus Transfer from EMR	0	3,684	0	3,478	0	0	0	0	0
less Transfer to EMR	0	10	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(200)	30,770	83	45,039	20,659		(99,497)		

PARISH AREA	TAXBASE		
	2026/27	2025/26	Movement
Cliffe	2356.61	2093.70	262.92
Determine the precept by entering required precept amount			OR
Council Tax Base Figure for 2026/27	2356.61		
Required 2026/27 Precept for Parish	£ 103,838.00		
Band A (6/9 of Band D)	£ 29.37		
Band B (7/9 of Band D)	£ 34.27		
Band C (8/9 of Band D)	£ 39.17		
Band D charge	£ 44.06		
Band E (11/9 of Band D)	£ 53.85		
Band F (13/9 of Band D)	£ 63.65		
Band G (15/9 of Band D)	£ 73.44		
Band H (18/9 of Band D)	£ 88.12		
PRECEPT			
2026/27	£ 103,838.00		
...was 2025/26	£ 91,202.00		
BAND D charge for Parish			
2026/27	£ 44.06		
...was 2025/26	£ 43.67		
% Change	0.9%		

Calculation – re General Reserve Consideration:

PRECEPT				Budget 2026/27
Total Income				£ 9,117.00
Total Expenditure				£ 108,614.00
Net Position				-£ 99,497.00
General Reserves 31/03/26		forecast		£ 20,659.00
				£ 20,659.00
GROSS SHORTFALL				-£ 78,838.00
RECOMMENDED RESERVE				£ 25,000.00
BUDGET FUNDING FIGURE				-£ 103,838.00
Budget 2024/25	£ 87,513.00			
Budget 2025/26	£ 91,307.00	4.34%		
Budget 2026/27	£ 99,797.00	9.30%		
Precept 25/26	£ 91,202.00			
Precept 26/27	£ 103,838.00	13.85%		
PRECEPT CALCULATION				
PROPOSED BAND D				£44.06
		Band D		
tax base 2024/25	2007.34	£ 43.60		
tax base 2025/26	2093.7	£ 43.67		
tax base 2026/27	2356.61	£ 44.06	0.9%	

Structural Steel Consultancy Limited

221 Beacon Road

Chatham

Kent

ME5 7BU

+07872304221

sales@structuralsteelconsultancy.co.uk

VAT Registration No.: 222820931

Company Registration No. 10455050

**ADDRESS**

Cliffe and Cliffe Woods Parish

Council 17 Graveney Close Cliffe

Woods Rochester

17 Graveney Close,

Cliffe Woods,

Rochester,

Kent.

ME3 8LB

SHIP TO

The Buttway,

Cliffe.

Estimate 2378**DATE 21/11/2025****EXPIRATION DATE 11/01/2026****SHIP VIA**

LC68

TRACKING NO.

Cliffe and Cliffe Woods PC 25-4

QTY	DESCRIPTION	£ EACH	AMOUNT
1	To attend the Buttway, Remove 3 damaged Oak posts & replace with Reclaimed Posts. Supply & Fit new 48.3 Galvanised CHS. Straighten & Refix signpost.	225.00	225.00
5	Post Mix.	9.50	47.50
		SUBTOTAL	272.50
		VAT TOTAL	54.50
		TOTAL	£327.00

Accepted By

Accepted Date