



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

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Parish Clerks: Mr Chris Fribbins/Mrs Sue Hibbert

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 14th December 2017, in the Cliffe Woods Community Centre, Parkside, Cliffe Woods Cliffe @ 7:30pm**

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest**
- 3.0 3.1 **Councillor Co-Options - Cliffe Village Ward – Two vacancies**
- 3.2 **Cliffe Village Ward Co-option**
- 4.0 **Approval of Minutes of Meeting held on 09/11/17**
- 5.0 **Adjournment** (Members of the public can question the Parish Council and raise issues)
- 6.0 **Matters Arising from Minutes of Meeting held on 09/11/17** (see action list with minutes)
- 7.0 **Report: Clerks** (Clerk PO/RFO)
- 8.0 **Report: Finance & General Purposes** (Cllr Fenney/Clerk(RFO/PO))
 - 8.1 **Finance Report – Monthly reports** circulated.
 - 8.2 **Receipts & Payments** (circulated)
To note Income and to seek approval of the Payments listed – detailed report of income and expenditure circulated.
 - 8.3 **Draft budget 2018/19**
 - 8.4 **RLG Update – zero balance** outstanding.
 - 8.5 **S106 Update – Changing Rooms Project Meeting Summary**
 - 8.6 **Financial Risk Assessment Review Qtr 2**
 - 8.7 **Parish Councillor election**
 - 8.8 **Relief Caretaker Vacancy**
 - 8.9 **Play park repairs**
 - 8.10 **Outdoor Gym Equipment**
 - 8.11 **Vandalism to Cliffe Recreation Ground & Allotments**
 - 8.12 **Suggested Meeting dates/Locations for 2018 -19**
- 9.0 **Allotments – General Report – Clerk (RFO), Cllrs Letheren, Clement**
- 10.0 **Report: Planning Committee** (Cllr Harper/Clerk(PO))
 - 10.1 The following planning applications comments were circulated and sent as per our Standing Orders as they were due prior to this meeting:
MC/17/3776 LAND ADJACENT TO 12 COOLING ROAD, CLIFFE, ROCHESTER, ME3 7RY
MC/17/3712 23 BATTLESMERE ROAD, CLIFFE WOODS, ROCHESTER, ME3 8TR
MC/17/3989 LAND AT SIDE OF 29 VIEW ROAD, CLIFFE WOODS, ROCHESTER, ME3 8JQ

MC/17/3995 ROUSAY, 66 TOWN ROAD, CLIFFE WOODS, ROCHESTER, ME3 8JU

MC/17/4056 10 GOODWIN ROAD, CLIFFE WOODS, ROCHESTER, ME3 8HR

MC/17/4027 THE EVENING STAR, 128 CHURCH STREET, CLIFFE, ROCHESTER, ME3 7PY

10.2 The following planning applications have been circulated to the planning committee (and other councillors). A response is due after this meeting.

MC/17/4129 26 BROOKMEAD ROAD, CLIFFE WOODS, ROCHESTER, ME3 8HJ

10.3 Further planning applications notified following the Planning Committee, publication of the initial agenda and the meeting. tba

10.4 **Other Planning Issues**

11.0 **MC/16/3669 LAND OFF TOWN ROAD, CLIFFE WOODS (Gladmans)**

Report: Other Committees

11.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell.

11.2 C&CW Neighbourhood Plan Steering Group – General Report – Clerks

11.3 Youth Liaison – General Report - Cliffe Woods – Cllr Walton, Cliffe Youth Club Clerk(PO)

12.0 **Report: Other Bodies**

12.1 Crime Prevention And Safety Conference – Cllr Stanley/Cllr Dibble to report

12.2 KALC 70th Annual General Meeting – Clerk (PO) to report

12.3 Cliffe and Cliffe Woods Community Trust – Report - vacant

12.4 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton

12.5 Cliffe Memorial Hall – General Report – vacant
the committee is looking for additional trustees.

12.6 Brett's Liaison – Cllr McDerimid/Clerk(PO).

12.7 Rural Liaison Committee – Cllr Stanley (December meeting changed to January)

12.8 Kent Association of Parish Councils (Medway) – Chair/Cllr Harper

12.9 Police Liaison Committee – Cllr Stanley the committee meets on an ad-hoc basis and have moved to the Hoo Village Hall, Pottery Road.

12.10 Patient Participation Groups (Cliffe – vacant, Cliffe Woods – Chair)

12.11 Friends of North Kent Marshes Cllr Darwell

13.0 Other Reports

Other items to be handed to the Clerk for the next Meeting scheduled on 11th January 2019 in the Emmanuel Centre, Parkside, Cliffe Woods.