



Cliffe and Cliffe Woods Parish Council

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Mrs Alex Jack, Clerk/PO and Miss Lissi Watt, Assistant Clerk/RFO

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held on **Thursday 14th December 2023, 7.30 pm at the Small Memorial Hall, Church Street, Cliffe ME3 8LB**

AGENDA

1.0 Apologies for Absence

2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*

3.0 Co-option – Currently two vacancies, one in Cliffe Village Ward and one in Cliffe Woods Ward.

Adjournment (Members of the public can put questions to the Parish Council and raise issues, (30 minutes max, limit of 10 minutes per person).

4.0 Approval of Minutes of Meeting held on 16/11/23

5.0 Matters Arising from Minutes of Meeting on 16/11/23

6.0 Report: Clerks (Clerk/PO & Assistant Clerk/RFO)

7.0 Report: Chair (Cllr Dibble)

8.0 Report: Finance & General Purposes (Cllr Wyatt/Assistant Clerk/RFO)

The F&GP committee met on 05/12/23 at St Helens House, Cliffe.

- a) To note financial reports (to 30/11/23)
- b) To note and consider Payments and Receipts and approve, as necessary.
- c) Recommendations from F&GP Committee re grant payments
 - i) £5,000 Memorial Hall, Cliffe to be withdrawn
 - ii) £5,000 Cliffe Woods Community Association to be withdrawn
 - iii) £1,500 St Helen's Church to be withdrawn
- d) Other items of note from F&GP Committee (no decisions required) – none

9.0 Agree the Precept amount for 2024/2025, as circulated.

10.0 Report: Council Assets (Cllrs Clements/Kentell/Letheren/Wenban/Wyatt/Clerk/PO) – includes Allotments, Play Areas, Changing Rooms, Car Park and Buttway

11.0 Report: Planning Committee (Cllr Fribbins)

The planning committee met on 30/11/23 at the Emmanuel Centre, Cliffe Woods, report circulated.

11.1 Planning applications received:

- a) **MC/23/2622** Application for a Lawful Development Certificate (proposed) for stationing of a replacement caravan - **Caravan 2 Squirrels Drey Well Penn Road Cliffe ME3 7SD**
This is a modified application and reduces the impact of the previous application that would have established residential permission on the site. **No Comments.**
- b) **TPA/23/2228** T1. Oak - Reduce height by 2m. Current height 14m leaving at 12m. Reduce radius by 2m north and east, current radius 10m leaving at 8m Reduce radius by 1m south and west, current radius 7m leaving at 6m. T2. Oak - Reduce height by 2m. Current height 14m leaving at 12m. Reduce radius by 2m south, west and east, current radius 10m leaving at 8m. - **49 View Road Cliffe Woods ME3 8UE** (granted already). **No Comments**

- 11.2 Planning updates:
- a) **22/00049/REF** Outline application with all matters reserved except for (access) for a residential development of up to 250 dwellings and a mixed-use community hub together with associated infrastructure including public open space and community facilities comprising a replacement sports ground and pavilion, with accesses from Church Street, Cooling Road and Buttway Lane - **Land To The East And West Of Church Street Cliffe Rochester**. The Planning Inspector has issued her decision on the Outline Application (access only) for the Trenport application for 250 homes east/west of Church Street, Cliffe and relocation of the APCM sports ground. The appeal has been upheld with conditions. The Parish Council will need to monitor this application in respect of those conditions and the C&CW Neighbourhood Plan.
- 11.3 Planning applications received after Planning Meeting:
- a) **MC/23/2689** Construction of a single storey rear extension and first floor side extension - **11 Marsh Lane Cliffe ME3 7UQ** - to be reviewed, although minimal impact so no comments likely to be required.
 - b) **MC/23/2719** Conversion of an existing barn into a residential dwelling with associated parking, fencing and amenity area - **Jems Barn, Kirk Lane, Cooling Street, Cliffe** – to be reviewed.
- 11.4 Other planning issues:
- a) **MC/21/1287 Redrow site, Oakleigh Fields, Town Road, Cliffe Woods**
 - b) **MC/21/1694 Esquire development, View Road, Cliffe Woods**
 - c) **Medway Local Plan 2040**
- 12.0 **Report: Cliffe and Cliffe Woods Neighbourhood Plan (Cllr Fribbins)**
- 13.0 **Report: Other Committees**
- 13.1 Footpaths and Common Land – Cllr Cooper
- 13.2 Personnel Committee – Cllrs Fenney, Wenban & Wyatt
- 14.0 **Report: Other Bodies**
- 14.1 Cliffe and Cliffe Woods Community Trust – Cllrs Fribbins/Kentell/Walton
 - 14.2 Cliffe Woods Community Association Liaison – Cllr Walton
 - 14.3 Cliffe Memorial Hall
 - 14.4 Brett's Liaison - Cllrs Darwell/Fribbins/Kentell/Letheren/McDermid/Wenban
 - 14.5 Rural Liaison Committee – Cllr Wyatt
 - 14.6 Kent Association of Local Council (KALC) (Medway) – Cllrs Harper/McDermid
 - 14.7 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) —Cllrs Fenney/McDermid
 - 14.8 Events
- 15.0 **Other Reports** – Other items to be handed to the Clerk for the next meeting on **18/01/24, 7.30pm at the Emmanuel Centre, Parkside, Cliffe Woods**