



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

www.cliffeandcliffewoods-pc.gov.uk

☎ 01634 566166

✉ clerk@cliffeandcliffewoods-pc.gov.uk

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 11th June 2020, at 19:00 on ZOOM (details to follow).**

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. (not part of parish council meeting). Technically not part of the parish council meeting.
- 4.0 **Approval of Minutes of Meeting held on 14/05/20**
- 5.0 **Matters Arising from Minutes of Meeting held on 14/05/20** (see action list with minutes and any issues from the core minutes).
- 6.0 **Co-option of Parish Councillor for Cliffe Woods.**
- 7.0 **Report: Clerks** (Clerk PO/RFO) – To Receive a verbal report on issues dealt with since last meeting, not on the Agenda.
- 8.0 **Report: Chair** – tba
- 9.0 **Report: Finance & General Purposes (Cllr Dibble/Clerks)**

To receive a report and recommendations of the F&GP meeting held Tuesday 2nd June Online/Zoom

 - a) To note financial information to 31/5/20 circulated.
 - b) To agree receipts & payments and approve for June 2020 as necessary (including any updates since the F&GP)
 - c) To note recommendations agreed under delegated powers - None
 - d) To agree recommendations
 - a. Cllr Walton proposed, Cllr Keates seconded in readiness for coming out of COVID-19 restrictions, a deep clean of the changing rooms be carried out and quotes for the flooring be sought, ALL AGREED
 - b. Cllr Dibble proposed, seconded Cllr Keates that adverts be placed for a both/joint roles of caretaker and changing room cleaner, AGREED , one against – related to hours contracted being sufficient.
 - c. Proposed Cllr Dibble, seconded Cllr Naughton-Dean that the council play equipment inspection be arranged - AGREED
 - e) To note other items from the committee
- 10.0 **Allotments** – Cllrs Letheren, Clements, Clerk (RFO) To receive a verbal report on the Allotments
- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk (PO))
 - 11.1 To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm.

Delegated Powers

MC/20/0992 Land West of Town Road Cliffe Woods (Esquire) – Issues with play area raised

MC/20/1028 87 View Road, Cliffe Woods – Request full application due to height of proposal

MC/20/1117 29 View Road, Cliffe Woods – No comment

11.2 Other Planning Issues

Esquire Development To note provision of defibrillator during construction and longer term (to be managed by a site management company). Agreement being formalised between Esquire and Cliffe and Cliffe Woods Community Trust for access to their field to the north and long term management of woods and reptile area to the north (C&CW Trust and Development land)

12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**

To receive a report on the activities and progress of the Neighbourhood Plan. Subject to discussions with Medway Council it is now hoped to consult on the Draft Plan in April/May, now delayed due to COVID-19 restrictions. Any referendum would be delayed to April 2021. There will be cost implications to the parish council, but grants should be available to cover.

13.0 **Report: Other Committees**

13.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell 2019/20.

13.2 Youth Liaison – General Report - Cliffe Woods – Cllrs Walton, McDermid, McLeod, Wyatt – Arrangements to be made for meeting.

14.0 **Report: Other Bodies**

14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates

14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton

14.3 Cliffe Memorial Hall – General Report – Cllr Fenney

14.4 Brett's Liaison – Cllr McDermid/Clerk (PO) (initial contact made some ZOOM issues on PC side).

14.5 Rural Liaison Committee – Cllr Naughton-Dean

14.6 Kent Association of Local Councils (Medway) – Cllrs McDermid/Harper

14.7 Police Liaison Committee & Councillor/Police Surgeries/PACT Cliffe Woods Liaison – Cllrs Dibble/Wyatt

14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott – Cllrs McDermid/Fenney)

14.9 Friends of North Kent Marshes - Cllr Darwell

15.0 Other Reports

Other items to be handed to the Clerk for the next meeting on Thursday 9th July 2020 (arrangements for the meeting to be circulated dependant on COVID-19 restrictions) at 7:00pm if ZOOM.

Chris Fribbins Parish Clerk (PO) 5th June 2020