



# Cliffe and Cliffe Woods Parish Council

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Mrs Alex Jack, Clerk/PO and Miss Lissi Watt, Assistant Clerk/RFO

## ANNUAL PARISH MEETING 2023 MINUTES

Minutes of the Annual Parish Meeting held Thursday 20<sup>th</sup> April 2023, 7:30pm at the Memorial Hall, Church St, Cliffe.  
ME3 7PU

### 1.0 **WELCOME**

Cllr Barry Dibble (residing Chair) welcomed the Public to the meeting. Many people attended which was pleasant to see.

### 2.0 **Notification of the Meeting**

The Council Clerk gave notification of the meeting.

### 3.0 **Apologies for absence**

The Clerk gave notifications of apologies for absence for Cllr G Etheridge, Richard Ford (Bretts), Kara Cooper (Second Cliffe Scouts) & Cllr J Wenban. All apologies were accepted.

### 4.0 **Parish Council Chairman's Report**

The Council Chair, Cllr Barry Dibble gave the following speech:

*"Good evening everyone and welcome to the 2023 Annual Parish Meeting, hosted by Cliffe and Cliffe Woods Parish Council. My name is Barry Dibble and I have the honour of having served as Chairman of the Council for the past two years. Before handing you over to much more interesting speakers, I'd like to take just a few minutes of your time to explain some of our activities over the past months and provide a brief insight into some of our plans for the future.*

*As in previous years we have been pleased to award financial grants to the Cliffe Woods Community Association and Cliffe Memorial Hall to help with their operational costs, and also to St Helen's Church for maintenance purposes. We have also awarded a grant to the Air Ambulance, supported the Queen's Jubilee celebrations and also the forthcoming Coronation of The King and The Queen Consort celebrations. The total value of grants awarded in the last financial year was £18,104.*

*Over the past year we have said Au revoir, but in one case, not goodbye, to both of our long-serving Parish Clerks, and I'd like to take this opportunity to thank Chris Fribbins and Michelle Dolley for their contribution to the running of your Parish Council. Chris has since returned to the Parish Council as a councillor and we welcome his knowledge and experience of local government.*

*I'm therefore pleased to introduce our new Clerk Proper Officer, Alex Jack, and our interim Clerk Responsible Finance Officer, Lissi Watt, both of whom have already made exceptional progress in their new roles.*

*Your Parish Council own and operate two car parks, one in Cliffe Woods and the other in Cliffe. Unfortunately, as has been the case in previous years, both car parks have required maintenance during the past twelve months, mainly from potholes. You will also have noticed that both barriers in the Cliffe Woods car park have been damaged, one of them spectacularly, but these are now either fully repaired or undergoing repair. Note that damage to our barriers is usually covered either by the colliding driver's insurance or our own insurance. We are also aware that uninsured cars are being stored in the CW car park, leaving fewer spaces for residents, and we are working actively to have them removed.*

*A dedicated group of councillors, staff, volunteers and professional advisors have spent several years preparing a Neighbourhood Plan for Cliffe and Cliffe Woods and, having been unaccountably*

*held up for many months by Medway Council, is now in its final stage and ready to take to Referendum on 4th May, alongside the elections of local councillors. Please use your votes wisely. I'm not going to say any more on the Neighbourhood Plan as this is the subject of another presentation tonight but, on behalf of our entire community, I would like to thank those people, under group leader Cllr Fribbins, who have contributed to this comprehensive and highly professional document.*

*Likewise I would also like to thank those councillors and staff who sit on our planning committee, in particular the chairman Cllr Fred Harper, for the highly detailed and skilled work they do on behalf of residents in both villages. The work they do in the background is often unseen but never unappreciated.*

*We have the advantage of owning a fertile area of land in Cliffe Village, set aside for use as Allotments. Many of the allotment plots can only be described as outstanding and, aside from the health and well-being benefits, I'm sure they must bring great joy – and produce – to those who tend them. Sadly however, not all plots have been kept in such pristine condition and some of them have literally gone to seed. We have therefore appointed a small but formidable task force to deal, not just with the untidy plots, but also with the systems and procedures that manage the Allotments to prevent future degeneration. Already we have released plots to new tenants from the waiting list, who are busily getting them ready for the 2023 growing season. There will be more to come.*

*I'm pleased to announce that next year, by my estimate, we will have an additional Allotment amenity based in Cliffe Woods, with vehicular access from Bucklands Lane. These will comprise up to six plots of 125M2 and up to eight plots of 250M2 with onsite parking for up to eight vehicles and a communal storage area.*

*Finally I come to the KALC Community Award. The aim of this prestigious Award is to acknowledge and give recognition to those that have made a significant and worthy contribution to their local community. There were several contenders this year but one couple stood out from the others due to their kindness and selfless support of local people. It gives me great pleasure to make the 2023 Award to Karen and Andy Hansen from the Emmanuel Centre.*

*So that's all from me and I'd now like to introduce our finance committee chair Robert Wyatt, who will make a short presentation on Parish Council finances."*

## **5.0 Parish Council Finance Report**

Cllr Robert Wyatt gave a verbal report on the council financial activities.

## **6.0 Parish Council Planning Report**

Cllr Fred Harper gave a verbal report regarding local planning matters.

## **7.0 C&CW Neighbourhood Plan**

Cllr Chris Fribbins gave a presentation on the Neighbourhood Plan. Attached as Annex A

## **8.0 Cliffe & Cliffe Woods Residents Development Group**

Liz Harrison gave a verbal report on the activity of the Cliffe & Cliffe Woods Residents Development Group. Copy of report attached. Annex B

## **9.0 Cliffe & Cliffe Woods Community Trust**

Paul Kingman, Clerk to the Trustees of Cliffe & Cliffe Woods Community Trust, gave a verbal report. Copy of report attached. Annex C

## **10.0 Reports from other local organisations**

### **10.1 RSPB**

A representative from RSPB gave a presentation with supporting slides on local RSPB activity. The gentleman spoke on working with partners across sites in Kent & Essex including the Kent Wildlife Trust. One project is Cliffe Black Barn Pools.

### **10.2 Cliffe Woods Community Centre**

Ian Downs gave the following report:

"I am Chair Cliffe Woods Community Association, a position I have held for some 11 plus years. For people who do not realise we rent part of the premisses to Cliffe Woods Social club. We employ 3 part time staff, 2 cleaners ( one week on one off ) and a caretaker. The hall is used for groups, clubs, CWCA. fundraising, private parties and children's parties etc.

Groups & Clubs. Clifara have 8 different activities, less than they used to have as their members are advancing in years. We also have 10 other groups & clubs that use the hall some weekly some monthly.

We have many challenges mainly due to the age and quality of construction of the building, these include sewers, external water pipes, electrical (new switchboard), roofing (condensation) insulation(or lack of it), trees, and general maintenance. As much as possible we do this ourselves to control costs.

We now look at the future.

With the help of the Parish Council grants (which we most appreciate and never take for granted) We have changed almost all of the lighting in the centre to LED type' including the main hall, costing£1000 +. ( At our present electricity cost before increase it is only 11 pence per hour to run hall lights.) Improving CCTV system, changed heating controls, fitted a sound system, fitting a new sound limiting system, new cooker in kitchen, new lawn mower and tools to landscape the rear land of hall.

We also are looking at Air conditioning for the hall, this is needed on hot summer evening dances as we cannot open doors and windows because of noise upsetting close neighbours. One large project is the aluminium roof which suffers from condensation and needs insulation (rough quotes are from £30,000 +) We have 2 more big challenges at the moment.

Firstly Our planned hall extension and upgrade of facilities (financed with land sale and hopefully external grants) Planning application has been with Medway council since October 2021, after a full costly tree survey and many discussions we are down to one item a smallish pear tree that is at front of hall which is Medway's tree on their land. But as you can imagine there will be much disruption when building starts.

The second is electricity cost We have a fixed contract at 14.7 pence per unit which expires in July this year, I consider it will at least double. Our bills at present in Winter peak at over £1000 per month (we have a heat pump system) and in summer peak at £600 per month. Most of this is used by the social club (heating, fridges chillers aircon etc). We do not want to increase the cost of hall to local clubs & groups as these are the heart of the community. But some increase in hall hire for parties etc is inevitable. My main worry is the social club as I know that they will find it hard or dare I say impossible to cover any large increase in rent. We have already had preliminary discussions with them.

In conclusion we are confident of the longevity of the Community Centre but we are looking for new trustee's to ensure continuity as we go forward, as we do not want to have to make room for zimmer frames at our meetings."

### **Cliffe Memorial Hall**

- 10.3 Mary Hooper gave a verbal report regarding Cliffe Memorial hall. The Hall is rented for private parties, local groups and clubs. Increasing costs have led to a difficult year. The hall team are working on improvements to the hall to help increase it's use. Trustee report attached as annex D.

10.4

### **Cliffe Woods Colts FC**

Ray Swatton gave a report on the club. Report attached as annex E.

## **11.0 Questions from the public**

The Public were given the opportunity to put questions to the council.

## **12.0 Resolutions**

None.

## ANNEX A

C&CW Neighbourhood Plan

Presentation Slides

# Agenda

- What is a Neighbourhood Plan
- Process to Follow
- The Vision and Policies
- Referendum of Local Residents
- Future Medway Council Development Control (Planning)

# What is a Neighbourhood Plan

(and what it is not)



Cliffe and Cliffe Woods  
Neighbourhood Plan

2022 - 2040

Referendum Version May 2023

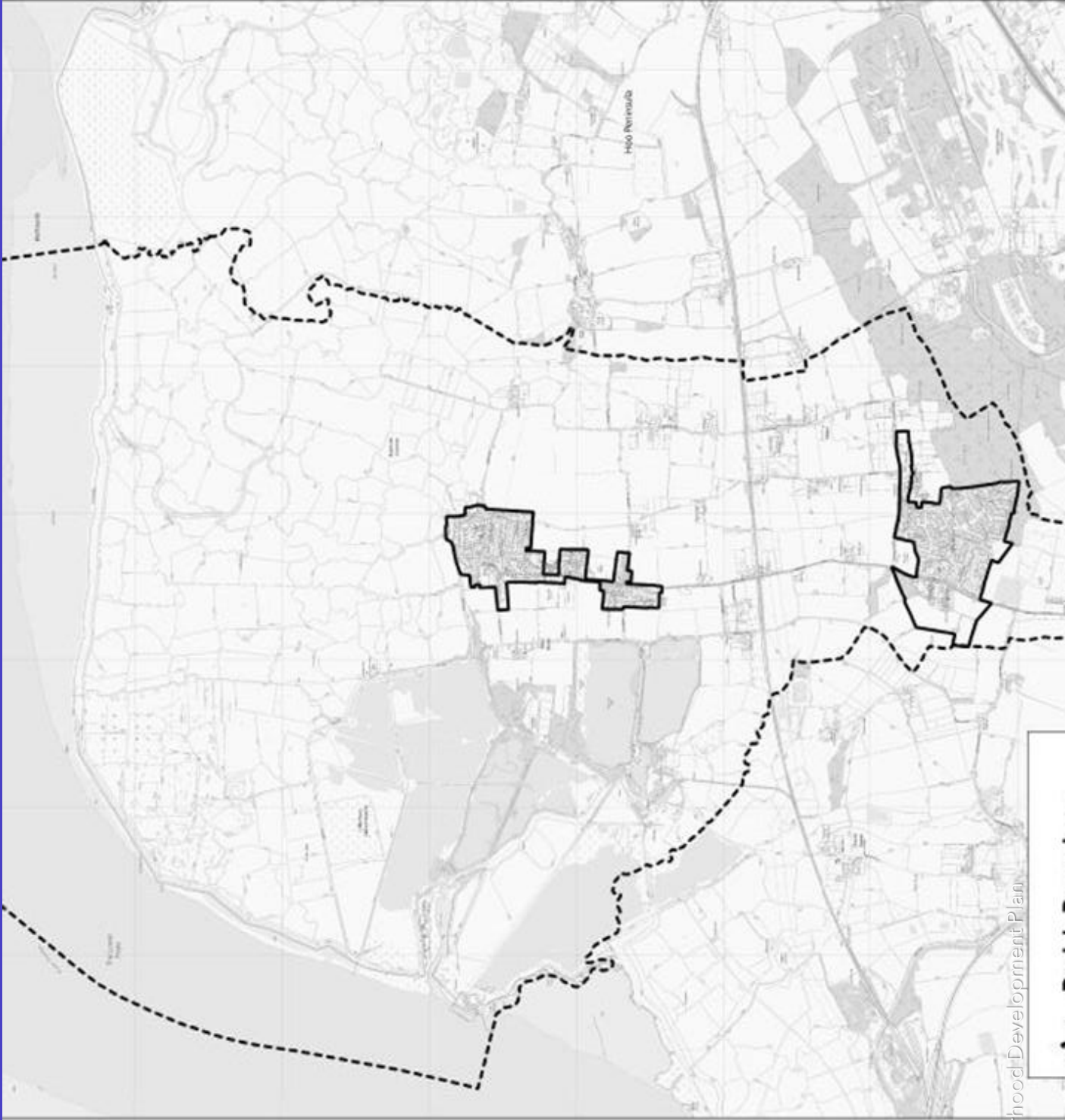
# What it is

- Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area.
- They are able to choose where they want new homes, shops and offices to be built, have their say on what those new buildings should look like and what infrastructure should be provided, and grant planning permission for the new buildings they want to see go ahead.
- Neighbourhood planning provides a powerful set of tools for local people to plan for the types of development to meet their community's needs and where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area.

# What it is not

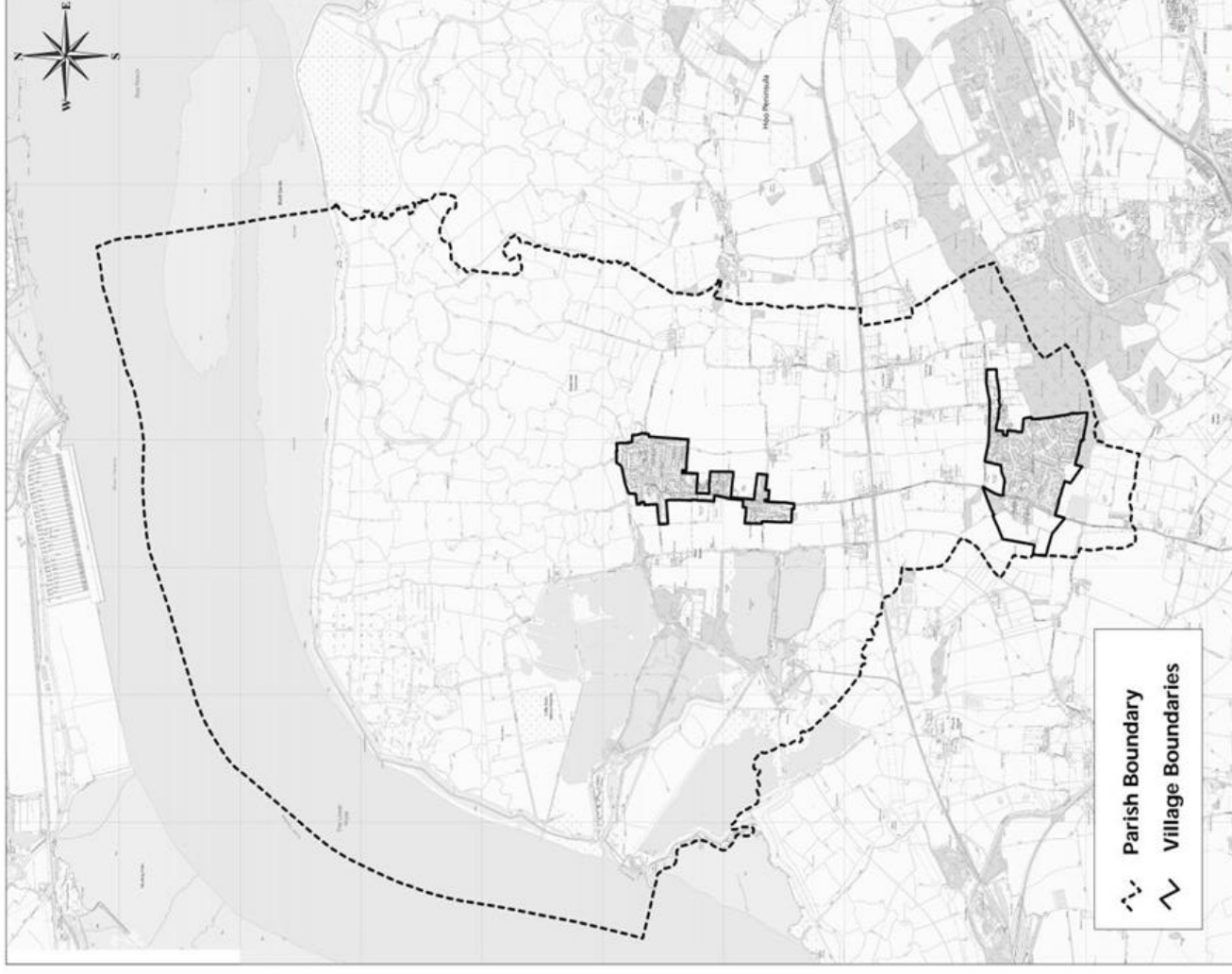
- Neighbourhood Planning **does not** prevent development, but can define how it is done, how it looks and the impact it has on the local community, and how it contributes to the local community's priorities.
- It has to conform to the National Planning Policy Framework (it is a part of it)





# Process to Follow

## Steering Group 2015 - 2023



Village Boundaries

# Timeline

NP Area	Information Gathering 1	Information Gathering 2	Regulation 14 &16	Planning Inspector
<p>Start of Process Area Agreed 2015</p> <p>Start of Process</p> <p>Funding from Locality/support from C&amp;CWPC</p> <p>Committee initially established by Nigel Moore after he approached the Parish Council</p>	<p>Parish Survey 07/2015</p> <p>Village Infrastructure Survey 2015</p> <p>Community Planning Workshop 06/2026</p> <p>Visioning Workshop 02/17</p> <p>Transport and employment Workshop 04/17</p> <p>Heritage and Environment Workshop 04/27</p>	<p>Housing and Community Facilities Workshop 07/17</p> <p>Housing Needs Survey (ACRK) 10/17</p> <p>C&amp;CW NHP Steering Group Workshop 02/19</p> <p>Vision, objective and policies exhibitions both Cliffe &amp; Cliffe Woods 07/19</p>	<p>Consultation on first draft NP Medway Council/Kent County Council – heritage and conservation 09/19 – 12/19</p> <p>Regulation 14 (Draft Plan) Consultation COVID</p> <p>Submitted to Medway Council 09/21! – Regulation 16</p>	<p>Planning Inspector examination –</p> <p>Impressed with quality of plan suggested updates (including date and update of stats) agreed and recommended for Referendum 01/2023</p>

# Key Statistics

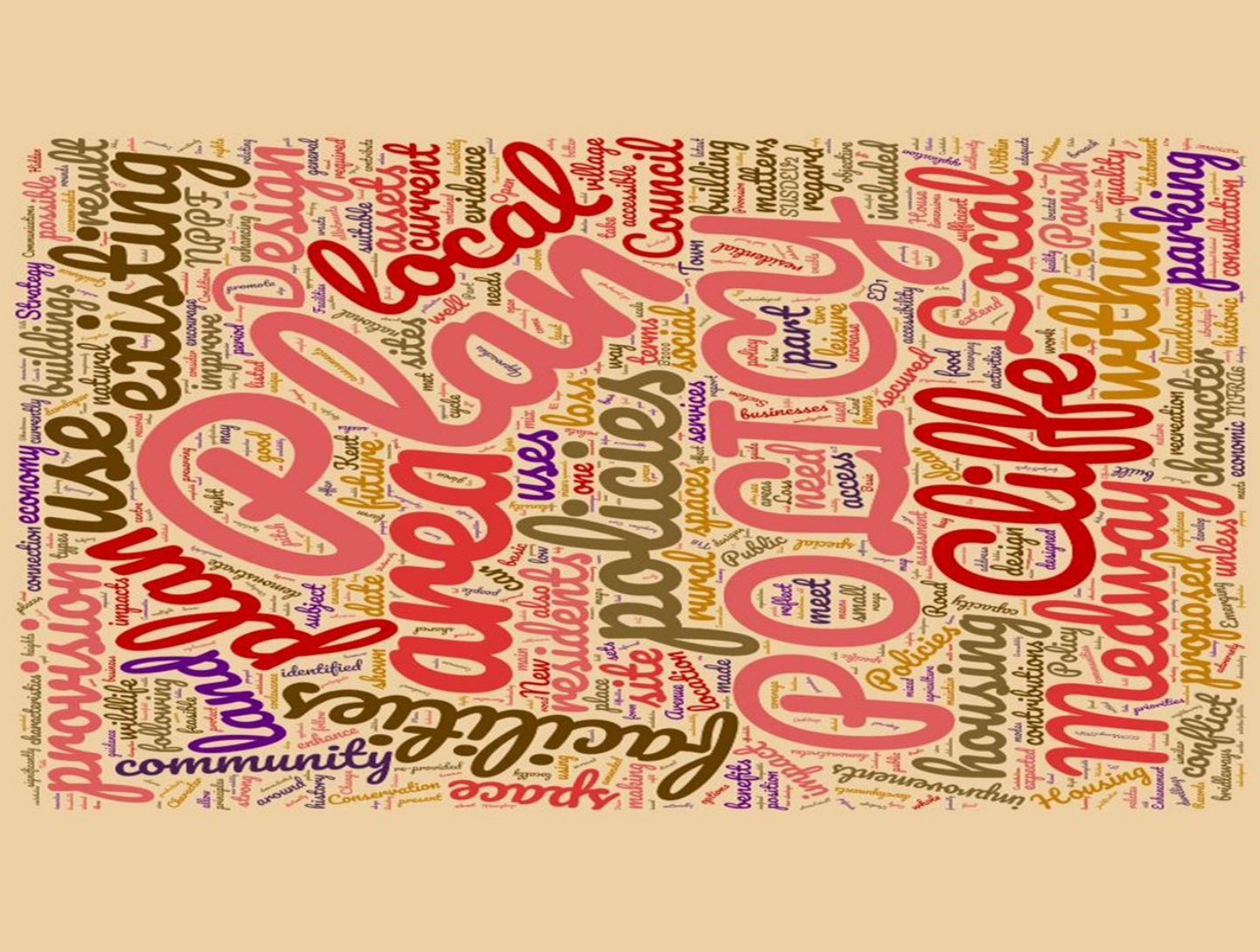
Table 1: Cliffe and Cliffe Woods Parish Key Statistics				
Population	Population		No. of Households	
	5,561		2,158	
Transport	No. of cars in Parish		No. of households without a car	
	2,159		129	
Employment	Persons economically active %		Persons Unemployed%	Persons working at home %
	62.0		2.2	28
Travel to work	Car as driver %		Train %	Bicycle or walking %
	60.3		2.28	2.6
Source 2021 census TS066, TS061				

# Challenges

- Current Medway Local Plan – **2003 !!!**
  - Uncertainty of updated Local Plan – **was initially due in 2020** (third attempt, still no clarity – 2025 possible)
- National Planning Policy Framework – High housing numbers identified for Medway led to **Developers ability to choose their sites across Medway** – including C&CW (if they could prove they were “sustainable”)
  - Esquire – two sites in Cliffe Woods (one complete)
  - Gladmans/Redrow (Cliffe Woods) – being developed plus new additional proposal
  - 50 Retirement Homes (View Road, Cliffe Woods)
  - TRENPORT Cliffe (initial plans for 500, submitted outline plans for 250 – Appealed against refusal)



# The Vision and Policies



# The Vision

- “By 2040 the unique rural landscape of Cliffe and Cliffe Woods Parish will continue to be a haven for wildlife and agriculture, and provide homes, jobs and community infrastructure for people by protecting the heritage of the area and enhancing its character through sustainable development.”

# Policy Themes

- Sustainable Development
- Economy and Employment
- Environment and Heritage
- Housing
- Infrastructure
- Community Facilities and Well Being



# Policies 1

- POLICY SUSDEV 1: Settlement coalescence
- POLICY SUSDEV2: Loss of local facilities
- POLICY SUSDEV3: Changes of use
- POLICY SUSDEV4: Character
- POLICY SUSDEV5: Infrastructure Sufficiency Statements

# Policies 2

- POLICY H1: Housing on Greenfield Sites
- POLICY H2: Housing Infill
- POLICY H3: Rural Exception sites
- POLICY H4: Conversion of Agricultural Buildings to Residential Use
- POLICY H5: House Extensions outside village boundaries
- POLICY H6: House Design

# Policies 3

- POLICY H7: Housing Type and Tenure
- POLICY H8: Housing Density (30 per Acre)
- POLICY CF1: Loss of leisure and recreation facilities
- POLICY CF2: New and Improved provision
- POLICY CF3: Loss of community halls, centres, and places of worship
- POLICY CF4: Allotments
- POLICY CF5: Community Health
- POLICY E&H1: Public Open Spaces

# Policies 4

- POLICY E&H2: Biodiversity
- POLICY E&H3: Hidden History
- POLICY E&H4: Design Guidelines
- POLICY ECON&EMP1: Agriculture
- POLICY ECON&EMP2: Recreation and Tourism
- POLICY ECON&EMP3: Change of use
- POLICY ECON&EMP4: Retail

# Policies 5

- POLICY ECON&EMP5: New employment space
- POLICY INFRA1: Health Facilities
- POLICY INFRA2: Communications
- POLICY INFRA3: Transport – walking and bridleways
- POLICY INFRA4: Parking – Cars and Cycles
- POLICY INFRA5: Public Transport

# Policies 6

- POLICY INFRA6: Public Transport - Cycling in the Neighbourhood Area
- POLICY INFRA7: Road Safety
- POLICY INFRA 8: Provision of outdoor sports pitches
- POLICY INFRA 9: Infrastructure priorities

# Referendum of Local Residents

4<sup>th</sup> May 2023 – Alongside elections for the  
Strood Rural Ward on the Medway Council  
(Unitary)

The Neighbourhood  
Plan is voted on by the  
local residents

Options are:

YES to support it

Or

NO to reject it

If a majority of residents support  
it – it is passed to Medway  
Council (Planning) to adopt and  
use on any future planning  
applications in our area

# **Future Medway Council Development Control (Planning)**

For our Parish Area, if supported by local residents



# Summary

## **A Local Plan for our Local Area**

**To be considered for ALL planning  
applications in our area.**

(Trenport Planning Appeal 16<sup>th</sup> May 2023! )

# Special Thanks to

**The NHP Steering Group Past and Present (Local Residents and Parish Councillors)  
and professional advice and help from:  
Lorraine Hart - Community Land Use  
Jim Boot - Freelance Community Planner**

## **Email:**

**[chris.fribbins@cliffeandcliffewoods-pc.gov.uk](mailto:chris.fribbins@cliffeandcliffewoods-pc.gov.uk)**

## **Website:**

**[www.cliffeandcliffewoods-pc.gov.uk](http://www.cliffeandcliffewoods-pc.gov.uk)**

# Thank you

ANNEX B

Cliffe & Cliffe Woods Residents Development Group

Verbal Report Copy

## Parish Meeting 20.04.23

Hello, my name is Liz Harrison and I am part of the Cliffe and Cliffe Woods Residents Development Group. I'm here to just give an update of what we are doing in relation to the Trenport application/appeal.

### Who are we?

We are a committee who formed in 2022 to represent the residents of Cliffe and Cliffe Woods and we have been working over the last year, and are continuing to work now, to object and hopefully stop Trenport's proposal to build 250 houses in Cliffe. We are the Asset of Community Value holders of the APCM.

To be clear, we do not oppose all development, just unsustainable development which this clearly is.

We are very lucky that we have people in the team who have a range of different skill sets and who have developed an amazing understanding of the planning/appeal process. They have been key in creating the data driven, fact based objection that we submitted last year and that objection was subsequently given to residents to submit too. I am only a very small part of the team and so although I am happy for people to ask questions if the need to, I can't promise I will know the answers, although I will probably be able to direct you towards someone who will.

### Trenport

As a quick background, in case any of you don't know, Trenport submitted plans to build up to 250 houses in Cliffe on 2<sup>nd</sup> of Feb 2022 (MC/22/0254). Although this application is an outline application with all matters reserved (except from access) we are well aware that Trenport had previously applied to build 500 houses in Cliffe and are intent on building here.

Throughout the whole process we have had to fight for due process in relation to a number of things, including, from the offset, lack of appropriate consultation. by MC



The application went to the planning committee in October 2022 and was unanimously refused.

The 4 reasons for refusal (in a nut a shell) are:

1. The development would be increasing the village by more than 23% causing unacceptable harm to the long standing character of the village.
2. Increase in vehicular movement would result in harm to the amenity that occupiers of those properties closest to the road could reasonable expect to enjoy, by virtue of increased noise, air pollution and general congestion through the villages.
3. Replacement site for the APCM unacceptable and unfit for purpose.
4. Lack of access to amenities, healthcare etc. Public transport is poor, not easy way to get to Cliffe Woods without driving. Not a sustainable development.

Unsurprisingly, Trenport have appealed the decision and so we are now having to work to try to ensure the refusal is upheld at a public inquiry which is due to start on the 16<sup>th</sup> of May with the results due in June 2023. Our group have been successful in achieving Rule 6 status and so will be able to represent C&CW RDG at the hearing.

With "Rule 6 status" you will be considered to be a main party. You will be sent copies of the documents sent to us (PI) by the other main parties (eg. the applicant/appellant, the local planning authority and any other Rule 6 parties). You will be entitled to appear at the inquiry and to cross-examine other parties.

The PC have also been successful in gaining Rule 6 status. MC will have to defend their reasons for refusal at the inquiry which will be quite challenging as they has originally recommended for approval.

The inquiry will be 4-6 days whereby we can present evidence to the PI

We have worked hard to include the community throughout this process with public meetings, email updates and sharing of information on social media. We have been very lucky to have some great support from the residents including

support with surveying, proof reading, collecting evidence and information and more.

At the moment C&CW RDG are working hard to prepare for the public inquiry.

We have carried out a number of surveys, with support from residents, including surveying the current use of the APCM, the residents opinions of the traffic on the B2000 (specifically people who live directly along the B2000) and residents opinions of the suitability of the new proposed site for the APCM. The results from these surveys will be used to support our case and highlight the flaws in the evidence provided by Trenport.

We have a leaflet being delivered to homes to ensure all residents are aware of what is happening in relation to the inquiry as not all residents have access to computers/the internet. This leaflet includes information about attending the public inquiry.

Information is being scrutinised and collated to ensure we have as much information and evidence as possible to present at the hearing. This has to be done by creating Proof of Evidence documents which have to follow a very specific format, be evidence based and reference planning law etc. This is very time consuming.

We have been engaging professionals where possible to help and support us in ensuring our information is accurate.

We still have a lot to do and the team are working incredibly hard to get it all done in time to meet the deadlines given.

There are considerable financial implications to the work that is being done in relation to getting professional services. We have used Crowd Funder to raise funds and have been overwhelmed by the generosity of the residents, especially in the current climate...but to get the professional representation we need, we still need to raise more. Legal advice and support is expensive!



We will have a table at the Coronation celebrations in the village on the 6<sup>th</sup> of May to try to raise more money and to raise awareness of the cause.

We have asked for the PINS to come to the village for a walk around so that she can get a feel for the village and an understanding of our perspective on things but don't know if/when this will happen.

As part of our research we are looking into documents to corroborate the messages from the villagers that the APCM rec ground was gifted to the village . We have found some information but we are unsure of the significance of what we have although we have a barrister looking into it on our behalf.

We are still hoping to find people to come forward as an Interested Party to represent the residents other concerns (not highlighted in the RfR) at the public inquiry. If you know anyone who could help us with this, please point them our way! This could be done as a group if lots of people are interested.

We are also encouraging people to come to the inquiry to show their support. The more people there the better. It would now appear the inquiry is going to be online which is very strange and something we are still trying to clarify as this will make it virtually impossible for residents to attend to show support. Should the inquiry go ahead on a face to face basis, depending on interest, we will try to arrange transport to get residents who want to attend to the venue.

We have a FB page 'Cliffe and Cliffe Woods Residents Development Group' or an email [mycliffevillage@gmail.com](mailto:mycliffevillage@gmail.com) where any questions/suggestions can be sent.

Thank you for your time, any questions?

ANNEX C

Cliffe & Cliffe Woods Community Trust

Verbal Report Copy



Good evening, my name is Paul Kingman and I am the Clerk to the Trustees of Cliffe & Cliffe Woods Community Trust. Charity Registration number is 220855.

The Trust can trace their history back almost four hundred years. The purposes of the Trust have remained basically unchanged during that period. The Trust exists to support the relief of poor and needy people or groups who reside in the Ancient Parish Cliffe at Hoo.

The Trust also makes grants for educational purposes , again for residents of the Parish.

In the last twelve months grants totaling £500 were made to individuals in need, in addition £630 was granted for Educational purposes.

The Charity gains its income from rents for Lands owned in the village and investments held with the Charity Investment Board

The Trustees are always seeking ways of identify persons or organizations in need that meet the criteria . Applications in writing or by e mail will be considered by the Trustees. The Trustees consider each request in the strictest confidence.

I am happy to give my contact details out tonight or otherwise the Parish Clerk is aware of my details should you wish to contact me.

Thank you.

ANNEX D

Cliffe Memorial Hall

Report Copy



# Cliffe Memorial Hall

Church Street, Cliffe, ME3 7PU

01634 255299

[Accounts.cliffememorial@hotmail.co.uk](mailto:Accounts.cliffememorial@hotmail.co.uk)

## Cliffe Memorial Hall Trustee Report 2023

To keep the hall running and at its best, the Committee continues to strive to keep up-to-date where needed. The main expenditure this year includes the sound system installation, a new boiler, as well as an exterior composite door being replaced alongside the usual painting and general maintenance work. We are proud of all that has been done in this year and I would like to thank all the committee members and volunteers who have given up their time to achieve this. The Committee have always taken the responsibility of keeping the hall open, to be used by locals and surrounding areas, seriously, and will strive to give the community the Hall that was built to provide for their use, and to remember those that lost their lives for us. It is a lovely hall, providing a large and a small hall for use, with secure garden areas and I am proud to be just one of the individuals who will continue to keep it open. We are lucky enough to provide what the surrounding area needs as a function room for weddings and parties, being the size of the hall, holding 250 people at a wedding. We do still have regular hirers, and as we lose one, another applies. Our newest hirer is a group of disabled people who want to play ball in their wheelchairs. How nice is that. We are also striving to keep the hall as clean, fresh and welcoming, continually doing the repairs and replacing as and when needed. We are now looking at putting in a new kitchen, as the old one is looking its age. This will be fulfilled during a break in our hirer calendar for next year. Grants will be applied for, and as well as the quiz evenings that we hold to raise money, we have started a community hub, held once a month, which is proving a great success, numbers attending going up to 75, which is marvellous for people to come, not only from Cliffe, but from surrounding areas too. Our Parish Council

We were asked by Parish Council to organise a Jubilee Celebration for the village and we asked for volunteers to help at our Wednesday 'job' mornings in the main hall. We gained three more trustee committee members as they enjoyed participating in all we do, and their contribution to work, ideas and joining us at meetings is invaluable and much appreciated. The whole of the village came out and supported the event and we raised money for the hall by the stalls we put on. We also combined forces to put on a Firework/bonfire night and again this was so well attended we ran out of food! The biggest thing was that it has promoted the village spirit, which has been slow to recuperate after covid. Following that we also done a Santa walk around the village, and the children's faces was a joy to see.

The committee strive to continue to be raising funds and the Band nights are a sell-out. We are now in the process of organising the coronation and cannot thank the committee enough for attending our workshops and meetings and their extreme hard work, time and effort. Once again, our stalls will enhance the halls much needed finances.

Ongoing with the hall maintenance, we have been continuously having problems with the sewage pipes becoming blocked behind the small hall, which upon a more detailed camera footage, was due to tree roots invading and dislodging the pipe structure. The tree roots are from outside the boundary fencing and we are awaiting confirmation that the owners' insurance will cover the charge of + £4000 to insert a membrane down the pipework to repair and strengthen.

**Mary Hooper**  
**Treasurer**



**CLIFFE MEMORIAL HALL  
STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 28 FEBRUARY 2022**

	<b>2022</b>		<b>2021</b>	
	<b>Unrestricted funds</b>		<b>Unrestricted funds</b>	
<b>INCOME AND ENDOWMENTS FROM:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>				
Donations	-		1,431	
<b>Charitable activities</b>				
Hall bookings	22,598		7,394	
Events	5,559		-	
<b>Other</b>				
Grants - Medway Council	-		10,000	
Grants - Cliffe Parish Council	10,000		2,500	
<b>Total income</b>		38,157		21,325
<b>EXPENDITURE ON CHARITABLE ACTIVITIES</b>				
Events costs	3,192		241	
Wages	5,850		7,091	
Subscriptions	60		43	
Rates and water	1,948		2,387	
Light and heat	2,351		1,850	
Repairs, renewals and replacements	6,401		1,561	
Insurance	2,928		2,950	
Waste removal	1,856		1,726	
Cleaning materials and hall cleaning	6,558		2,250	
Travel and subsistence	-		56	
Advertising	367		290	
Accountancy fees	473		450	
Printing, postage and stationery	310		185	
Telephone	211		221	
Software	230		182	
Sundries	109		67	
Depreciation	6,888		7,021	
<b>Total expenditure</b>		39,732		28,571
<b>Net expenditure</b>		(1,575)		(7,246)
<b>Accumulated Fund B/F</b>		547,773		555,019
<b>Accumulated Fund C/F</b>		546,198		547,773

ANNEX E

Cliffe Woods Colts

Report Copy

## 2022-23 ANNUAL REPORT

The Club is very grateful for the continued support and the facilities available to them thru the Parish Council, Medway Council, St Helens School and Cliffe Woods School, we are always looking forward and hope we can continue to work together and progress in the future.

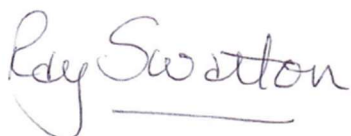
This past year has seen the Club working hard to keep its teams running – we currently run 15 teams in total – these being Under 7's thru to Under 18's age groups in the Youth League along with the 3x men's teams in the MMSFL, all of whom have enjoyed a very successful and enjoyable season on Sunday mornings.

We continue to run our Club Soccer School on Saturday mornings at Cliffe Woods School – this is for 2 – 6 year olds – and has proved of real benefit to the club allowing us to attract new players and parents to the club, with 3x new Under 7's teams already in place for next season and we are expanding our teams for the first time to include a Girls Team at Under 11's with demand for other age groups increasing all the time.

Our Men's Teams are made up mainly of ex Youth Team players so it is important that we have access to the local facilities to be able to continue their pathway into adult football – always nice to see players continuing with the Club when getting older too.

We cannot finish without thanking the Parish Council and the local community for helping us do what we do and wish everyone an enjoyable and successful 2023-24 season.

Many thanks  
Emma Woodcock  
Secretary  
Cliffe Woods Colts F.C.

A handwritten signature in dark ink, reading "Ray Swanton". The signature is written in a cursive style with a horizontal line underneath the name.