



# Cliffe and Cliffe Woods Parish Council

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To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 10th September 2020, at 19:00 on ZOOM Meeting ID: 812 8651 8295 Passcode: 707684**

## AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. (not part of parish council meeting). Technically not part of the parish council meeting.
- 4.0 **Approval of Minutes of Meeting held on 13/08/20**
- 5.0 **Matters Arising from Minutes of Meeting held on 13/08/20** (see action list with minutes and any issues from the core minutes).
- 6.0 **Co-option of Parish Councillors for Cliffe Woods** Both vacancies can now be filled by co-option following advertisement of the position.
- 7.0 **Report: Clerks** (Clerk PO/RFO) – To Receive a verbal report on issues dealt with since last meeting, not on the Agenda.
- 8.0 **Report: Chair** – tba
- 9.0 **Report: Finance & General Purposes (Cllr Dibble/Clerks)**

To receive a report and recommendations of the F&GP meeting held Tuesday 1<sup>st</sup> September Online/Zoom

  - a) To note financial information to 31/8/20 circulated.
  - b) To agree receipts & payments and approve for September 2020 as necessary (including any updates since the F&GP as indicated)
  - c) To agree recommendations
    - a. Volker Highways have produced a detailed quote for investigation work and estimates for repairing the Buttway Car Park Surface (abandoning the soakaway as agreed at the August 2020 meeting). Proposed Cllr Dibble, Seconded Cllr Walton that approval be given to the quote from Volker Highways for investigative work for the Buttway Drainage solution (as agreed at the August 2020 meeting) =- ALL AGREED.
    - b. There had been a request from Medway Councillor Etheridge to purchase and install 'Check Speed Signs' along the B2000 in Cliffe Woods (£35 each plus fittings). It is possibility that this will be funded by Medway Council. Proposed Cllr Dibble to agree the request, in principle, with details to be discussed. 5 Agree, 1 Against – Majority Vote.
    - c. Now Football and Rugby games can be played, with appropriate COVID-19 Risk Mitigation, The Clerk (RFO) requested a steer on future charges for using the pitches and changing rooms (changing rooms limited to Official and possible use of the toilets currently). Proposed Cllr Dibble, Seconded Cllr Wyatt that the Clerk (RFO) propose a pre-rata charge to cover cleaning and maintenance costs – ALL AGREED
  - d) To note other items from the committee
    - a. Changing Rooms – Alternate quote being sought for extending the power supply and lighting to the football container.
    - b. The Play Area surfacing repairs are scheduled for Monday 5<sup>th</sup> October.
    - c. Cllr Letheren to be thanked for the repair/refurbishing work recently carried out in recent months.

- 10.0 **Allotments** – Cllrs Letheren, Clements, Clerk (RFO) To receive a verbal report on the Allotments
- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk (PO))
- 11.1 To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm.  
Gladmans Application MC/19/0287  
Medway Cllr Etheridge and Williams attended the committee to discuss the deferent of the Medway Council Planning Committee (19/8) on an officer recommendation to approve the application. Support was requested from the Parish Council to further challenge the officer's recommendation. It has been recognised that officer reports and submissions from the developer and other third-party statutory bodies had not helped at the Public Inquiry with the previous application and it was reported by Medway Planning Officers that the only remaining reason for refusal was the lack of an adequate bus service, which was now proposed by Arriva and the Developer. All parish councillors were sent a summary and requested to help make a case for refusal, by the Clerk (PO). A response is needed by Monday 7<sup>th</sup> September and it is planned to agree a decision o the 10<sup>th</sup> September.
- 11.2 Delegated Powers
- a) **MC/20/1835 Rectory House Rectory Road Cliffe Rochester Medway ME3 7RP**  
Application for non-material amendment to planning permission MC/19/0680 to demolish and rebuild the existing outbuildings as exact copies of the originals. Replace the proposed storage area by extending the kitchen. Add one window to the kitchen. – non-material amendment, since approved by Medway.
- b) **MC/20/1917 Jubilee Bungalow Cooling Street Cliffe Rochester Medway ME3 7UB**  
Construction of a detached annexe and double car port to rear - demolition of existing garage. Proposed Cllr Harper, Second, Cllr Naughton-Dean that the committee express concern about the detached annexe and would want to see conditions applied to ensure this remained linked to the main dwelling and not separate. Otherwise No-Objection
- 11.3 Applications Received since the Planning Meeting
- a) **MC/20/MC/20/44 North Road Cliffe Rochester Medway ME3 7UH**  
Construction of a two-storey side extension - demolition of garage to side.
- 11.4 Applications Received since issuing the Agenda and the meeting tba
- 11.5 Other Planning Issues: None
- 12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**  
To receive a report on the activities and progress of the Neighbourhood Plan Steering Committee.
- 13.0 **Report: Other Committees**
- 13.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell
- 13.2 Youth Liaison – General Report - Cliffe Woods – Cllrs Walton, McDermid, McLeod, Wyatt – Arrangements still to be made for meeting. Stock-take of Cliffe Woods Community Centre and Cliffe Memorial Hall Youth Equipment completed.
- 14.0 **Report: Other Bodies**
- 14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates
- 14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
- 14.3 Cliffe Memorial Hall – General Report – Cllr Fenney
- 14.4 Brett's Liaison – Cllr McDermid/Clerk.
- 14.5 Rural Liaison Committee – Cllr Naughton-Dean
- 14.6 Kent Association of Local Councils (Medway) – Cllrs McDermid/Harper
- 14.7 Police Liaison Committee & Councillor/Police Surgeries/PACT Cliffe Woods Liaison – Cllrs Dibble/Wyatt
- 14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott – Cllrs McDermid/Fenney)
- 14.9 Friends of North Kent Marshes - Cllr Darwell
- 15.0 Other Reports

**Other items to be handed to the Clerk for the next meeting on Thursday 15<sup>th</sup> October 2020 (third Thursday) arrangements for the meeting to be circulated dependant on COVID-19 restrictions) at 7:00pm if ZOOM**

Join Zoom Meeting (click on link below)

<https://us02web.zoom.us/j/81286518295?pwd=eDVmd3o2N3VDa3dqejBsU1J1MmJTUT09>

From ZOOM

Meeting ID: 812 8651 8295

Passcode: 707684

Audio Connection

Dial by your location

0203 901 7895, 0131 460 1196, 0203 051 2874, 0203 481 5237, 0203 481 5240

Meeting ID: 81286518295#

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Passcode: 707684#