



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

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Parish Clerks: Mr Chris Fribbins/Mrs Sue Hibbert

Meeting of Cliffe and Cliffe Woods Parish Council to be held on Thursday 9th February 2017, in the Small Hall, Memorial Hall, Church Street, Cliffe.

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest**
- 3.0 **Approval of Minutes of Meeting held on 12/01/17**
- 4.0 **Adjournment** (Members of the public can question the Parish Council and raise issues)
- 5.0 **Matters Arising from Minutes of Meeting held on 12/01/17** (see action list with minutes)
- 6.0 **Report: Clerks** (Clerk PO/RFO)
 - 6.1 Correspondence (list to be distributed at meeting)
 - 6.2 Matters dealt with since last meeting (verbal report at meeting)
- 7.0 **Report: Finance & General Purposes** (Cllr Fenney/Clerk(RFO/PO))
 - 7.1 **Finance Report**
 - 7.2 **Banking Arrangements**
 - 7.3 **Income**
To seek approval of payments (*includes VAT)
 - 7.4 **2017/2018 Budget** – Budget approved at January meeting.
 - 7.5 **Allotment Rents 2017/2018**
 - 7.6 **Cliffe Woods Car Park Repairs and Maintenance**
 - 7.7 **RLG update**
 - 7.8 **S106 Update – Changing Rooms Project Meeting Summary**
 - 7.9 **Staffing of Youth Clubs**
 - 7.10 **Cliffe Fayre – Funding Request** – Now paid.
 - 7.11 **S.A.V.E Request for Funding**
 - 7.12 **Smith's Fun Fair**
 - 7.13 **Medway Local Plan Publicity for February events**
 - 7.14 **Caretakers Duties**
- 8.0 **Report: Allotments Committee**
- 9.0 **Report: Planning Committee** (Cllr Harper/Clerk(PO))
 - 9.4 **Other Planning Issues**
- 10.0 **Car Parking Review – Cliffe Woods**
- 11.0 **Rookery Lodge Demolition and Site Redevelopment Proposals (update)**
- 12.0 **Report: Other Committees**
 - 12.1 **Footpaths and Common Land – General Report** – Cllr Moore

- 12.2 C&CW Neighbourhood Plan Steering Group – General Report - Clerks
- 12.2 Youth Liaison – General Report - Cliffe Woods – Cllr Walton, Cliffe Youth Club Clerk(PO)
- 13.0 **Report: Other Bodies**
 - 13.1 Cliffe and Cliffe Woods Community Trust
 - 13.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
 - 13.3 Cliffe Memorial Hall – General Report – Cllr Bush
 - 13.4 Brett’s Liaison – Cllr McDermid/Clerk(PO), Meeting held 18/1/17
 - 13.5 Rural Liaison Committee – Cllr Stanley
 - 13.6 Kent Association of Parish Councils (Medway) - MEETING SCHEDULED FEBRUARY 19th
 - 13.7 Police Liaison Committee – Cllr Stanley
 - 13.8 Patient Participation Groups (Cliffe – Chair, Cliffe Woods – Vice Chair) NO MEETINGS HELD
 - 13.9 Hoo Peninsula Landscape Partnership Bid (Heritage Lottery Fund)
 - 13.10 Friends of North Kent Marshes Cllr Moore/Darwell
 - 13.11 Other Reports
- 14.0 **Other items to be handed to the Clerk for the next Meeting on 9th March 2017 in the Emmanuel Centre, Parkside, Cliffe Woods.**

C Fribbins Parish Clerk (PO)

03/02/2017