



# Cliffe and Cliffe Woods Parish Council

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To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 11th November 2021, at 19:30 in The Emmanuel Centre, Parkside, Cliffe Woods.**

## AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Co-Option** There are currently two vacancies in the Cliffe Woods Ward following a resignation and an exclusion due to non-attendance. Both vacancies have been advertised and there was no call for election in the statutory period so the council can proceed to co-option.
- 4.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. (not part of parish council meeting). Technically not part of the parish council meeting.
- 5.0 **Approval of Minutes of Meeting held on 14/10/21**
- 6.0 **Matters Arising from Minutes of Meeting held on 14/10/21**
- 7.0 **Report: Clerks** (Clerk PO/RFO) – To Receive a verbal report on issues dealt with since last meeting, not on the agenda.
- 8.0 **Report: Chair** – tba
- 9.0 **Report: Finance & General Purposes (Cllr Keates/Clerks)**
  - 1) **To receive a report and recommendations of the F&GP meeting held Tuesday 2<sup>nd</sup> November in the Small Hall, Memorial Hall, Cliffe**
    - a. To note financial reports (to 31<sup>st</sup> October)
    - b. To agree Payments and note Receipts as necessary
    - c. To agree recommendations from F&GP
      - i. Correspondence - Recommended that Staff and Committees be left to do their jobs and use there criteria on what is shareable to other councillors.
  - 2) **Annual Budget preparation** will start in November
- 10.0 **Allotments – Cllrs Letheren, Clements, Clerk (RFO)** To receive a verbal report on the Allotments. Mini digger being located to complete the allotment road repairs.
- 11.0 **Report: Planning Committee** (Cllr Harper/Clerk (PO))

To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm.

  - 11.1 a) **MC/21/2346 – Sandibanks Perry Hill, Cliffe Woods** – no objection
  - b) **MC/21/2857 – Craig Alva, 32 Town Road, Cliffe Woods** – no objection
  - c) **MC/21/0165 – Waterlane House, 4 View Road, Cliffe Woods** – Concerns to be re-raised
  - d) **MC/21/3073 – Cliffe Woods Community Centre, Parkside, Cliffe Woods** – No issues raised.
  - e) **MC/21/3045 – Land South of Buckland Road, Cliffe Woods – (s106 commitment for Redrow development)** No issues raised.

- 11.2 **Further Planning Applications Received since Planning Committee for decision or referral to Planning Committee**
- a) MC/21/3029 Land adjacent 2 Hale Road, Cliffe Woods ME3 8HG Details pursuant, Landscaping
  - b) MC/21/2986 27 Round Top Close, Cliffe Woods ME3 8GZ Construction of a single storey extension to rear.
  - c) MC/21/2906 9 View Road, Details Pursuant Tree Protection Measures
  - d) MC/21/3056 Conversion of garage into habitable living space, with additional off road parking to front of property
  - e) MC/21/3219 45 View Road, Cliffe Woods , ME3 8UE– Construction of a single storey extension to rear
  - f) MC/21/3242 4 Cliffe Court, Church Street, Cliffe ME3 7QB– Construction of a single storey extension to rear and conversion of garage to habitable room – demolition of existing conservatory.

11.3 **Other Planning Issues :**

- a) **Trenport Land** Cliffe –No Planning submission yet.
- b) **MC/19/2836 (MC/16/3742)** Remaining reserved matters (appearance, landscaping, layout, and scale for the 50 Retirement homes (approved on appeal at outline stage) refused by Medway Planning – appeal to be decided on written representations – awaiting update. (St Helens Meadow).
- c) **MC/21/1287 Redrow(Gladmans) site West of Town Road** – Clerk PO and Cllr McDermid attended a meeting at Gun Wharf with Medway Cllrs Etheridge and Williams with Medway Officers regarding activities and concerns with activities at the site and published plans.
- d) **MC/21/1694 (Orchard) South of View Road** – No further information or date for decision.
- e) **Draft Medway Local Plan** – awaiting update as publication of Draft and Public Consultation has been postponed to February 2022.

12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**

Further Meeting planned (5/11/21) to chase Medway Council to progress the Plan.

13.0 **Report: Other Committees**

- 13.1 Footpaths and Common Land – General Report – Cllrs Harper.
- 13.2 Youth Liaison – General Report - Cliffe Woods – Cllrs McLeod (Chair), Wyatt, Fribbins & Dolley (Clerks) – Clerk PO contacted Medway Youth as they liaise and support where possible. Strood Youth contact has arranged to meet with the Parish Chair (and the youth committee).

14.0 **Report: Other Bodies**

- 14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates/Kentell
- 14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
- 14.3 Cliffe Memorial Hall – General Report – Cllr Fenney
- 14.4 Brett's Liaison – Cllr McDermid/Clerk. Annual meeting held 29/9.
- 14.5 Rural Liaison Committee – Cllr Keates
- 14.6 Kent Association of Local Councils (Medway) – Cllrs McDermid/Harper
- 14.7 Police Liaison Committee & Councillor/Police Surgeries/PACT Cliffe Woods Liaison – Cllr Wyatt
- 14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) – Cllrs McDermid/Fenney
- 14.9 Friends of North Kent Marshes - Cllr Darwell

15.0 **Other Reports**

**Other items to be handed to the Clerk for the next meeting on Thursday 16<sup>th</sup> December at 7:30pm in the Small Hall, Memorial Hall, Church Street, Cliffe.**