



# Cliffe and Cliffe Woods Parish Council

17 Graveney Close, Cliffe Woods, Rochester, Kent ME3 8LB

☎ 01634 566166

✉ clerk@cliffeandcliffewoods-pc.gov.uk

Parish Clerk: Mrs Alex Jack, Clerk/PO

To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held on **Thursday 18<sup>th</sup> July 2024, 7.30 pm at the Emmanuel Centre, Parkside, Cliffe Woods ME3**

## AGENDA

### 1.0 Apologies for Absence

2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*

### 3.0 Co-option – Currently three vacancies in Cliffe Woods Ward.

**Adjournment** (Members of the public can put questions to the Parish Council and raise issues, (30 minutes max, limit of 10 minutes per person).

### 4.0 Approval of Minutes of Meeting held on 20/06/24

### 5.0 Matters Arising from Minutes of Meeting on 20/06/24

### 6.0 Report: Clerks (Clerk/PO)

### 7.0 Report: Chair (Cllr B Dibble)

### 8.0 Report: Finance & General Purposes (Cllr Wyatt)

The F&GP committee met on 09/07/24 at St Helens House, Cliffe, attended by full Committee.

To note financial reports (to 30/06/24)

- a) To note and approve Payments and Receipts for June 2024.
- b) Recommendations from F&GP Committee
  - i) Kent Air Ambulance donation £300
  - ii) Purchase of 2 picnic benches for Cliffe Play Area
- c) Other items of note from F&GP Committee (no decisions required)
  - i) Clerk to send additional information requested by Mazars, external auditors
  - ii) Highparks Medical Practice survey – awaiting results of recent eConsult changes

### 9.0 Report: Council Assets (Cllrs Kentell/Letheren/Wenban/Wyatt/Clerk/PO) – includes Allotments, Play Areas, Changing Rooms, Bus Shelter, Car Park and Buttway

### 10.0 Report: Planning Committee (Cllr Fribbins)

The planning committee met on 27/6/24 and was attended by Cllrs. C Fribbins (Chair), F Harper, S McDermid, K Kentell

#### 10.1 Planning applications received:

There does appear to be a speeding up of decision making by Medway Planning (as required by national planning guidelines).

- a) APPROVED BY MEDWAY MC/24/0792 Construction of a single storey pitched roof garage to the front incorporating the existing integral garage 137 Church Street Cliffe ME3 7P – No comments required
- b) APPROVED BY MEDWAY MC/24/0679 Part-retrospective application for conversion of former community hall (use class F2) to office (use class E (C) with associated external and internal works. 162 Church Street Cliffe ME3 7QB Car parking issue has been raised previously.
- c) DETAILS PURSUANT MC/24/1047 Details pursuant to conditions 4 (boundary treatment), 5 (lighting), 6 (hard and soft landscape scheme), 7 (landscape management plan), 8 (details of earthworks), 9 (muck and waste removal) and 11 (SUDS) on planning permission MC/23/2040 -

Construction of an agricultural building with associated hardstanding Rye Street Farm Rye Street Cliffe ME3 7UD No comment required.

- d) PARISH COUNCIL AGREED NO COMMENT REQUIRED MC/24/0984 Retrospective application for the construction of a detached outbuilding to rear 23 Round Top Close Cliffe Woods ME3 8GZ
- e) PARISH COUNCIL AGREED NO COMMENT REQUIRED MC/24/0985 Retrospective application for installation of roof lights to front and rear to provide additional living accommodation within roof space 23 Round Top Close Cliffe Woods ME3 8GZ
- f) WITHDRAWN BY APPLICANT MC/24/0841 Construction of a detached annexe Blackmoore Barn Pond Hill Cliffe ME3 7QS No comment required
- g) APPROVED BY MEDWAY MC/24/0801 Details pursuant to condition 5 (phasing plan) on planning permission MC/22/0254 (Allowed on appeal reference APP/A2280/W/22/3313673) - Outline application with all matters reserved except for (access) for a residential development of up to 250 dwellings and a mixed-use community hub together with associated infrastructure including public open space and community facilities comprising a replacement sports ground and pavilion, with accesses from Church Street, Cooling Road and Buttway Lane. Land To The East And West Of Church Street Cliffe Rochester No further comment required.
- h) APPROVED BY MEDWAY MC/24/0802 Application for a Lawful Development Certificate (existing) for the construction of a detached double garage to front Orchard Bourne Cooling Street Cliffe ME3 7UB No Comment required
- i) APPROVED BY MEDWAY MC/24/0799 Details pursuant to condition 4 (CEMP) on planning permission MC/20/1117 for variation of conditions 2 and 5 on planning permission MC/19/0379 to allow a minor material amendment for siting and design of house 4 - Resubmission of MC/20/0331 29 View Road Cliffe Woods ME3 No comment required.

## 10.2 Major Developments:

- a) Trenport 250 Dwellings East and West of Church St Cliffe – Contact made with the consultants for the next stage of Planning Applications. Face to Face meeting to be arranged (date awaited).
- b) Redrow Town Road, Development progressing with many occupied already – Modified Landscaping being carried out.
- c) Esquire 2 68 Homes South of View Road Further details pursuant received. Construction access constructed onto Town Road, development underway. An informal meeting has been arranged with the developer 4/7 Cllrs Dibble and Fribbins to attend.
- d) APPLICATION APPROVED BY MEDWAY Esquire 3 25 Homes off of View Road (previously 50 retirement homes) Planning application submitted to Medway Planning Committee 29/5/24 with a recommendation of **APPROVAL** with conditions (Including > 55 age restriction).
- e) Issues with ESQUIRE1 (Land West of Town Road) Issues with Planning commitments/S106 reported to Medway Council.
- f) Local Plan – additional Regulation 18 (infrastructure) to be carried out (**Consultation exhibitions in September/October being arranged by Medway Council**), the Draft Plan, inspector's review, then adoption delayed until **2026**. Infrastructure workshops being held with residents and then general public/parish and Medway Councillors.
- g) Neighbourhood Plan Nothing further, the effectiveness of the plan in Medway Planning to be tested (the next major application will be Trenport details). **Impact on 25 retirement homes application noted.**

## 10.3 Further applications/issues since meeting:

- a) **MC/24/1318** - Construction of a first floor extension to side/rear with associated external alterations resubmission of MC/23/2769 - Heathcliff Cottage, Well Penn Road, Cliffe. **Comments by 22/7.**

## 11.0 Report: Other Committees/Panel

### 11.1 Footpaths and Common Land – Cllr Wyatt

- a) Litter issues on Mead Wall and Pickles Way Cliffe

### 11.2 Personnel Panel – Cllrs Fenney, Walton & Wyatt

## 12.0 Report: Other Bodies

### 12.1 Cliffe and Cliffe Woods Community Trust – Cllrs Fribbins/Kentell/Walton

### 12.2 Cliffe Woods Community Association – Cllrs Fribbins/Walton

### 12.3 Cliffe Memorial Hall – Cllr Darwell

### 12.4 Brett's Liaison - Cllrs Darwell/Fribbins/Kentell/Letheren/McDermid/Wenban

### 12.5 Rural Liaison Committee - Cllr Wyatt

### 12.6 Kent Association of Local Council (KALC) (Medway) – Cllrs Harper/McDermid

### 12.7 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) —Cllrs Fenney/McDermid

### 12.8 Events

## 13.0 Other Reports – to be handed to the Clerk for the next meeting, 15/8/24 at Small Memorial Hall, Cliffe