



Cliffe and Cliffe Woods Parish Council

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To all Parish Councillors, you are summoned to attend the meeting of Cliffe and Cliffe Woods Parish Council to be held **Thursday 12th August 2021, at 19:30 in Small Hall, Memorial Hall, Church Street, Cliffe.**

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest** Disclosable Pecuniary Interests under the Code of Conduct for Parish Councils. *A councillor, who declares a pecuniary interest may not participate in discussion or vote on the matter. If an interest is not declared at the outset of the meeting, it should be disclosed as soon as the interest becomes apparent. Dispensation may be requested in writing to the Clerk (Proper Officer) who under certain circumstances will allow a councillor to speak and vote on the matter.*
- 3.0 **Co-Option** There are currently two vacancies in the Cliffe Woods Ward following a resignation and an exclusion due to non-attendance. The first vacancy has been advertised and there was no call for election in the statutory period so the council can proceed to co-option. The second vacancy is being advertised but has not complete the statutory period for a possible call for election. If there is no call, that vacancy can be filled by co-option at the September or following meeting. There has been one application : Mr Ken Kentell who is invited to the meeting (a CV has been circulated). He will be able to make a brief statement and answer any queries.
The council to decide if it wishes to fill the vacancy at this time and decide who should fill it.
- 4.0 **Adjournment** (Members of the public can question the Parish Council and raise issues) 30 minutes max, limit of 10 minutes per person. (not part of parish council meeting). Technically not part of the parish council meeting.
- 5.0 **Approval of Minutes of Meeting held on 06/05/21**
- 6.0 **Matters Arising from Minutes of Meeting held on 06/05/21**
- 7.0 **Report: Clerks (Clerk PO/RFO)** – To Receive a verbal report on issues dealt with since last meeting, not on the Agenda.
Return to Face-to-Face meetings for Council and Finance & General Purposes Committee. Special arrangements for Planning Committee (technical issues so meetings on ZOOM but with capability of Face-to-Face meetings if requested). Dates for future meetings and locations will be circulated.
- 8.0 **Report: Chair – tba**
- 9.0 **Report: Finance & General Purposes (Cllr Farrelly/Keates/Clerks)**
- 1) **To receive a report and recommendations of the F&GP meeting held Tuesday 8th June Online/Zoom**
 - a) To **note** receipts & payments – payments made under Chair/Clerk delegated powers
 - a. To agree recommendations - None
 - b) To note that the relief Caretaker employment has ceased.
 - c) To note other items from the committee
 - 2) **To receive a report and recommendations of the F&GP meeting held Tuesday 6th July Online/Zoom**
 - a) To note receipts and payments – payments made under Chair/Clerk delegated powers (a payment for (Community Land Use NHP Consultant deferred due to amount exceeding delegated authority)
 - b) To agree recommendations of F&GP
 - a. St Helen's Church Revenue Grant £1,500 as a special case due to COVID19 issues to be agreed and this be paid in full if agreed by the Parish Council.
 - b. Cliffe Memorial Hall Annual Revenue Grant £7,500 as a special case due to COVID19 issues to be agreed and this be paid in two equal amounts if agreed by the Parish Council
 - c. Cliffe Woods Community Association Annual Revenue Grant £7,500 as a special case due to COVID19 issues to be agreed and paid in two equal amounts if agreed by the Parish Council.

- d. Youth Summer Activities – A decision in principle was given by F&GP to allow activities in both Cliffe and Cliffe Woods to be planned for late July/August. Recommended that a grant of £1,400 (to be funded from Youth Activities Budget) be approved.
- e. To note other items from the committee

3) To receive a report and recommendations of the F&GP meeting held Tuesday 3rd August in the Small Hall, Memorial Hall, Cliffe

- a. To note financial reports
- b. To agree Payments and note Receipts
- c. To agree recommendations
 - i. St Helen's Church Revenue Grant £1,500 as a special case due to COVID19 issues to be agreed and this be paid in full if agreed by the Parish Council.
 - ii. Cliffe Memorial Hall Annual Revenue Grant £7,500 as a special case due to COVID19 issues to be agreed and this be paid in two equal amounts if agreed by the Parish Council
 - iii. Cliffe Woods Community Association Annual Revenue Grant £7,500 as a special case due to COVID19 issues to be agreed and paid in two equal amounts if agreed by the Parish Council.

10.0 **Allotments – Cllrs Letheren, Clements, Clerk (RFO)** To receive a verbal report on the Allotments Brett Aggregates unable to supply type1 aggregate so 6 tons purchased and road being repaired.

11.0 **Report: Planning Committee (Cllr Harper/Clerk (PO))**

To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm 27th May 21 7:30pm

- 11.1 a) **MC/21/1186 Buckland Lake Reserve Buckland Road Cliffe Rochester Medway ME3 7RT**
Agreement in principle and compatible with the Green Tourism aims of the emerging Neighbourhood Plan, but clarification to be sought on hours of operation , impact on wildlife.
- b) **MC/21/1275 2 Thatchers Lane Cliffe Rochester Medway ME3 7R - No Objection**
- c) **MC/21/1269 53 Reedham Crescent Cliffe Woods Rochester Medway ME3 8HT - No Objection**
- d) **MC/21/1287 Land at Town Road Cliffe Woods Rochester Medway ME3 8JL (Former Gladmans, now Redrow Site – 189 dwellings) – Detailed Objection Raised**
- e) **MC/21/1291 12 Elford Road Cliffe Rochester Medway ME3 7EF - No Objection**
MC/21/1292 12 Elford Road Cliffe Rochester Medway ME3 7EF - No Objection
- f) **MC/21/1306 Plot 3 Land West of Merryboys Farmhouse Cooling Common Cliffe Woods ME3 7ET - No Objection**
- g) **MC/21/1331 6 Goodwin Road Cliffe Woods Rochester Medway ME3 8HR - No Objection.**
- h) **MC/21/1341 Land West of Town Road Cliffe Woods Rochester Medway ME3 8JX (Esquire Development) Non-Material Amendment – No Objection**
- i) **MC/21/1372 Plot 5 Land West of Merryboys Farm House Cooling Common Cliffe Woods ME3 7TP – Details pursuant – No Comments**
- j) **MC/21/1489 2 View Road Cliffe Woods Rochester Medway ME3 8JQ** Details pursuant No comments at this stage (awaiting drawings but likely to be technical in nature)
- k) **TPA/21/1447 The Coach-house Rectory Road Cliffe Rochester Medway ME3 7RP** Tree Works, No Comments
- l) **MC/21/1527 25 Cooling Road Cliffe Rochester Medway ME3 7RY**
Neighbourhood consultation application No Comments

11.2 **To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm 29th July 21 7:30pm**

- a) **MC/21/1865 - Rye Street Farm Rye Street Cliffe Rochester Medway ME3 7UD** Request for screen opinion No comments
- b) **MC/21/1921 - 106 Church Street Cliffe Rochester Medway ME3 7PT – Minimart** No Objection
- c) **MC/21/1331 - 6 Goodwin Road Cliffe Woods Rochester Medway ME3 8HR – No Objection**
- d) **MC/21/1985 - Orchard Bungalow Station Road Cliffe Rochester Medway ME3 7RU** No Objection
- e) **MC/21/2002 - 13 View Road Cliffe Woods Rochester Medway ME3 8 JQ – No Objection**
- f) **MC/21/1324 - James House Perry Hill Cliffe Rochester Medway ME3 7TX - No Objection**
- g) **MC/21/2058 - 2 View Road Cliffe Woods Rochester Medway ME3 8JQ – No Objection**
- h) **MC/21/1694 - Land South Off View Road Cliffe Woods Rochester Kent** Construction of 68 residential dwellings – Objections to be re-iterated
- i) **MC/21/2100 – 27 Milton Road Cliffe Woods Rochester Kent ME3 8TP – No Objection**
- j) **MC/21/2046 – Plot 5 Land West of Merryboys Farm Cooling Common Cliffe Woods – No Objection**
- k) **MC/21/1925 – Land West of Merryboys Farm House Cooling Common Cliffe Woods – Decided**

11.3 **Other Planning Issues (27/5 & 29/7):**

- a) Merryboys Farmhouse (Self-Build Plots) concerns about weekend and out of hours work. Raised with Medway Council and Councillors
- b) Mockbeggar Farm Shop – out of Parish (just) but concern regarding loss of retail – subsequently refused by Medway Planning.
- c) Buddy's View – Concerns regarding further extension and deficiencies in planning documentation. Approved by Medway Planning.
- d) Trenport Land – Design Meeting held but not much notice and poor attendance from residents. Feedback to Trenport and a meeting due 12th August AM. Concerns Raised with process and plans for developing the site (Neighbourhood Plan, not sustainable).
- e) Land North of Merryboys – On house and Stable in large plot was refused by Medway Planning. Applicant approached Parish Councillors to propose smaller development and allotments for the Parish Council on the same plot – reply sent regarding planning is not normally personalised and development would still 'define' the site for housing development.
- f) MC/19/2836 (MC/16/3742) Remaining reserved matters (appearance, landscaping, layout, and scale for the 50 Retirement homes (approved on appeal at outline stage) refused by Medway Planning – appeal to be decided on written representations.
- g) Planning Tracker removed from Parish Council website by suppliers as it has been moved to the silver level (our bronze level was free). Upgrade to Silver level purchased and Planning Tracker restored.
- h) MC/21/1057 Oast Cottage extension has been refused by Medway Planning
- i) Early exploratory meeting held regarding possible future infrastructure works on Cliffe Marshes to be monitored.

12.0 **Cliffe and Cliffe Woods Neighbourhood Plan**

New Government Regulations issued for Neighbourhood Plans in July. Our Planning Consultant needed to review and renumber parts of the reports for us (at no extra cost). Neighbourhood Plan being submitted.

13.0 **Report: Other Committees**

- 13.0 13.1 Footpaths and Common Land – General Report – Cllrs Harper and Darwell
- 13.2 Youth Liaison – General Report - Cliffe Woods – Cllrs McLeod (Chair), Wyatt, Farrelly, Fribbins & Dolley (Clerks) – Clerk PO contacted Medway Youth and they liaise and support where possible.

14.0 **Report: Other Bodies**

- 14.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllr Keates
- 14.2 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
- 14.3 Cliffe Memorial Hall – General Report – Cllr Fenney
- 14.4 Brett's Liaison – Cllr McDermid/Clerk.
- 14.5 Rural Liaison Committee – Cllr Keates
- 14.6 Kent Association of Local Councils (Medway) – Cllrs McDermid/Harper
- 14.7 Police Liaison Committee & Councillor/Police Surgeries/PACT Cliffe Woods Liaison – Cllr Wyatt
- 14.8 Patient Participation Group (Cliffe/Cliffe Woods/Higham/Wainscott) – Cllrs McDermid/Fenney
- 14.9 Friends of North Kent Marshes - Cllr Darwell

15.0 **Other Reports**

Other items to be handed to the Clerk for the next meeting on Thursday 9th September at 7:30pm at the Emmanuel Centre, Parkside.